

Village of Endicott Linda Jackson, Mayor Nicholas Burlingame, Trustee

R. Ted Warner, Trustee

Patrick Dorner, Trustee

Timothy P. Wright, Deputy Mayor

A Quality Community

Anthony Bates, Village Manager

**Board Meeting & Reorganizational Meeting**

**January 5, 2023**

**6:00pm**

**Order of Business**

**1. Pledge of Allegiance – Moment of Silence**

**2. Fire and ADA Compliance Announcement**

**3. Mayor Announcements**

We received our ‘Restore New York ‘grant we had re applied for 6 million for the demolition of the former IBM buildings.

$350,000 will go to the Kmart Plaza project for Green Mountain wholesale electric.

Projects have now been approved by the state for the 10-million-dollar DRI grant. Some projects did not get approved. I have been in contact with the Secretary of state, Mr. Robert Rodriguez, who said he may be able to find us more money! I also requested the state revamp their lengthy application form for businesses’ matching facade and building upgrades. The best news is that these private projects can start immediately.

Met with Justin Marchuska Jr. in regard to his latest plans for his Main Street property. In the back half he is proposing a market rate apartment complex for housing for our Industrial campus ne employees.

Attended the first Town of Union board meeting for this year. The former motel across the street from the golf course will now be market rate apartments.

Our water department had been left stagnant for many years. For these past three years things are finally happening. I did attach the minutes from the water board at a previous meeting, but it appears many are still not aware of what is going on in the water department or the water board. Here are a few items that have been completed:

We reorganized how we do the water flushing and this has resulted in many less brown water calls. Two years ago, the water board and I requested to raise water rates to reserve money to start replacing old pipes, but the Village Trustees turned down this request. (Contrary to recent confusion, the Trustees are the fiduciaries for the Village and in charge of how all money is spent. As mayor I can only request money for these projects.) I will be attempting to revisit this rate increase request soon. Hayes Avenue third pump is installed and working to supply better water pressure to the North of Endicott. Smith Drive water main is completed. One Pine Street tank has been repainted, etc.  A second one on Pine Street is still being worked on. The Nanticoke Creek pipe project to supply water to West Corners and part of West Endicott has been completed.

We still need our filter for the Rainey well. I am working with Senator Schumer for 7 million toward that expense. Hunt engineering and Anthony have other sources for grants as well.

Johnson City is raising their water rates by double. We sometimes need to subsidize our water using Johnson City. But the more important issue is we need to work with Johnson city to obtain a water main that they now have in place where we need one for our new well.

The two wells in Johnson City came back with great results. But everyone needs to understand this is a long process and this well will not be up and running for about two years yet. We need to run a water main from this new well. Johnson City has one at Fairmont Park they are not using. Anthony, Kevin Pero, and I went to Johnson City today to talk to them about us purchasing this water main rather than building our own at a cost of $750,000. We explained we would still be purchasing water from them if we needed it until our well is up and running so they would be getting a good price from us for the next couple of years. Mayor Meaney must take it to his board when they have a board meeting on January 17. The good news is that the Town of Union has approved to give us one million dollars that we can use to purchase this property to put the well on. Since we will not be using the one million they offered us for the ice rink, I will ask if they can help us with purchasing this water main.

The main thing we are working on now is our water meter change out program. This has been in the works for a couple of years now. We are changing out a section of water meters at a time. These will be more efficient and run by our new satellite data collection system. At first, we had planned on doing this work within our own department, but found we needed to hire a company to do this. We have run into confusion in regard to a letter that went our concerning this change out project. My secretary is working with the water department to make it more clear on our web site. The letter made it sound like a scam. We will be posting the company specific web site for this Endicott water customers project, and the name and phone number for this company who is doing the work. These workers will have Village badges and placards on their vehicles for identification.

**4. Trustees**

**Burlingame-** He wanted everyone to know that although Trustee Warner is not in the board room this evening, he is attendance by zoom as a member of the public. Trustee Dorner and Trustee Burlingame were sworn in as Trustees on 1/1/2023. The new low bridge signs on McKinley have been placed.

He made a motion to cancel the 1/16/23 board meeting due to observance of Martin Luther King Day and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

A motion was made to accept the Board Meeting Procedures from 8/21/2021 and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Wright-spoke of the hiring of 1 more street dept employee. Commented on a meeting with Village Manager re: an alert system for Village notifications

Dorner-thanked all who came to the inauguration, Spoke of the NYS DRI decision and how the Marchuska project did get booted in which no one on board wanted to happen. Acknowledged the VOE street dept for their efforts during the storm.

**5. Village Manager**

Spoke of the 7 projects the Village has been awarded. He spoke of an email from the Broome County Planning dept and read the notice out loud re: the waterfront and the Chugnut Trail.

**6. Attorney for the Village**

**7. Special Presentations**

**Re Organizational Meeting**

**APPOINTMENTS MADE BY THE MAYOR TO BE APPROVED BY THE BOARD:**

Acting Justice    [aortega@nycourts.gov](mailto:aortega@nycourts.gov)

Al Ortega    cell 607-427-5417     607-757-2484     1/1/2023-12/31/2023

A motion to approve Alfonso Ortega as Acting Justice was made by Mayor Jackson and seconded by Trustee Wright

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Mayor's Secretary  [mayorsec@endicottny.com](mailto:mayorsec@endicottny.com)

Alicia Thoennes   607-757-2421   1/1/2023-12/31/2023

 A motion to approve Alicia Thoennes as the Mayor’s Secretary was made by Mayor Jackson and seconded by Trustee Wright

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Deputy Clerk Treasurer  [assttreas@endicottny.com](mailto:assttreas@endicottny.com)

Janice Orlando   607-757-2435    1/1/2023-12/31/2023

 A motion to approve Janice Orlando as Deputy Clerk Treasurer was made by Mayor Jackson and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Police Matron   1/1/2023-12/31/2023

Lisa Darrow   607-757-2475

A motion to approve Lisa Darrow as Police Matron was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

ZONING BOARD OF APPEALS

Dave Baker        1/1/2023-12/31/2027

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

PLANNING BOARD

Cynthia Totolis    1/1/2023-12/31/2027

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Lynda Broadfoot    1/1/2023-12/31/2023 (alternate)

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

BOARD OF LIGHT COMMISSIONERS

Dean Daniels    1/1/2023-12/31/2026- Held Over

Linda Jackson 1/1/2023-12/31/2023

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

BOARD OF WATER COMMISSIONERS

none

**BOARD APPOINTMENTS TO BE APPROVED BY THE BOARD OF TRUSTEES:**

AIRPORT ADVISORY COMMISSION

Bob Wheeler    1/1/2023-12/31/2027

 A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

PARKING ADVISORY COMMISSION

Janice Orlando    1/1/2023-12/31/2027

 A motion to approve was made by Mayor Jackson and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Lynn Orlando    1/1/2022-12/31/2026

A motion to approve was made by Mayor Jackson and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

VETERANS MEMORIAL PARK COMMITTEE

Linda Jackson    1/1/2023-12/31/2023

 A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

LIBRARY BOARD OF TRUSTEES​

Nadine Hoffmann    1/1/2023-12/31/2027

 A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

**BOARD APPOINTMENTS TO BE APPROVED BY THE BOARD OF TRUSTEES WITH A RECOMMENDATION FROM THE MAYOR:**

WASTEWATER OVERSIGHT COMMITTEE

Anthony Bates    1/1/2023-12/31/2023

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Philip Grayson    1/1/2023-12/31/2023

 A motion to approve was made by Mayor Jackson and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

**BOARD APPOINTMENTS:  1 YEAR TERM   1/1/2023 - 12/31/2023**

 Registrar

Janice Orlando

 A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Sub-Registrar under Registrar Janice Orlando

Mary Ann Swan

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

 Official Newspaper

Press & Sun-Bulletin

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Official Depositories

Citizens Bank M&T Bank

NBT Bank

Tioga State Bank Key Bank

JP Morgan M&T Bank

NBT Bank Tioga State Bank

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

**ANNUAL CONTRACT RENEWALS**

Attorney to the Village Contract-Coughlin & Gerhart

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

Engineering Consultant for Triple Cities Airport

McFarland Johnson- Held Over

The regularly scheduled Village of Endicott Board Meetings will be held at 6:00pm on the 1st and 3rd Mondays of each month

A motion to approve was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

The Village of Endicott will use the IRS Mileage rate for 2023 for reimbursement- 65.5/per mile

A motion to approve was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

**8. Public Hearings- None**

**9. Resolutions/Local Laws- None**

**10. 1st Hearing of Visitors**

Heather Honken, 227 Oak Hill Ave- Concerns re: a shooting incident on Witherill back in November and the speed on Oak Hill/Jenkins as well as the parking in front of the apartments at Jenkins and Oak Hill Ave.. Many areas were discussed that will be directed to the parking authority. The next parking authority meeting is scheduled for **2/2/2022 at 10:00am**. (The original meeting in January had to be rescheduled.)

As no one else wished to speak, Mayor Jackson closed the 1st hearing of visitors

**11. Approval of Minutes- None**

**12. Communications for Filing**

a. Library Reappointment

b. Notice of Receipt of filing from NYS re: LL’s #15 & 16

c. New Liquor License Application- Spark10 Connection, LLC, 106 Washington Ave #2, Endicott, NY- **contingent on approval from CPTED- their meeting is January 31, 2023**

d. Civil Service letter/waiver- Chief Patrick Garey

e. Civil Service letter/waiver- Asst Chief Craig Williams

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

**13. Communications for Action**

a. Payroll-Training Position

A motion to hire Kirk Rapp as a temporary payroll training clerk for up to a maximum of 20hrs/week through the end of February 2023 at a rate of $50/hr was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

b. Leave of Absence Request for Austin Veruto

A motion to approve the leave of absence effective 1/10/2023 for up to 6 months was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

c. 2023 Police & Fire Retirement Incentive Package

A motion to approve was made by Mayor Jackson and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

**14. Bid(s)- None**

**15. Accounts Payable for Action $468,338.44**

|  |  |
| --- | --- |
| **GENERAL** | **$148,221.50** |
| **LIGHT** | **$32,745.71** |
| **WATER** | **$72,457.64** |
| **WASTEWATER** | **$134,596.87** |
| **CAPITAL** | **$69,583.89** |
| **LIBRARY** | **$9,805.90** |
| **PARKING** | **$926.93** |
| **TRUST & AGENCY** | **$0.00** |
| **TOTAL** | **$468,338.44** |

A motion to approve was made by Trustee Dorner and seconded by Trustee Burlingame

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

**16. Unfinished Business**

Cannabis Local Law

A motion to call for a public hearing on 2/6/2023 at 6:00pm re: a proposed local law amending the zoning code re: Cannabis Sales establishments and onsite consumption sales was made by Trustee Burlingame and seconded by Trustee Wright

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent

Dorner- Yes Wright-Yes

**17. New Business- None**

**18. 2nd Hearing of Visitors**

**19. Board Comments**

Wright- comments re: the Art Park and commented that he will meet with Chief Garey this week to discuss the parking and enforcement issues, possibly hiring another parking attendant.L

**20. Executive Session- None**

**21. Adjournment**

A motion to adjourn at 8:30pm was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes

Dorner- Yes Wright-Yes