

13a

VILLAGE OF ENDICOTT  
1009 E MAIN ST  
ENDICOTT, NY 13760

**Petition for Block Party Permit**

To: Village of Endicott Board of Trustees  
Fr:  
RE: Block Party Permit Application

**RECEIVED**  
**JUN 26 2023**  
Village of Endicott  
Deputy/Clerk Treasurer

Per Chapter 193: Rights of Way, Use of  
Article V. Block Party Permits  
193-37 Block Party Permits issues

- A: Three co-applicants: name/address/email
- B: Date and time requested:
- C: Location requested:
- D: Items to be placed on village property:
- E. Petition signed by 75% of properties with frontage to be closed:
- F. Estimated number of participants:
- G. Fee or security deposit: none requested

cc: ePD & street

136

VILLAGE OF ENDICOTT APPLICATION/FESTIVALS PERMIT

RECEIVED JUN 02 2023 Village of Endicott Deputy Clerk Treasurer

FESTIVAL OR OTHER EVENT APPLICATION/PERMIT MUST BE FILLED OUT COMPLETELY AND PRESENTED TO THE VILLAGE OF ENDICOTT CUSTOMER SERVICE CENTER. APPLICATIONS SUBMITTED LESS THAN THIRTY-FIVE (35) CALENDAR DAYS BUT NOT LESS THAN THIRTY (30) CALENDAR DAYS PRIOR TO THE EVENT SHALL BE SUBJECT TO LATE FEES AS SHALL BE SET FROM TIME TO TIME. ANY QUESTIONS REGARDING THIS APPLICATION, PLEASE CONTACT THE DEPUTY/ASSISTANT CLERK AT (607)757-2435

NAME OF EVENT: GUSTO Festival
NAME OF ORGANIZATION OR GROUP: Oak Hill Avenue Improvement Corp.
ADDRESS: 109 Odell Avenue Endicott PHONE# 607-221-3924
NAME OF COORDINATOR: Mike Romeo Barb Mizeak PHONE# 607-341-2368

EVENT DATE(S): August 25, 2023 TIME-FROM 5:00 PM TO 9:00 PM
(IF ADDITIONAL SPACE IS NEEDED FOR MULTIPLE DATES, PLEASE ATTACH A SEPARATE SHEET)
LOCATION/ROUTE: Withnell Street b/w Oak Hill & Hill Avenue
SETUP DATE 8/24 START TIME 5:00 PM CLEANUP DATE 8/25 END TIME Midnight

DESCRIPTION OF ACTIVITY: DESCRIBE THOSE THAT ARE APPLICABLE, ATTACH ANOTHER SHEET IF NEEDED
Food: Italian Food, Ethnic Specialties, Spices, Pasta, Egg Plant Parm etc.
Crafts: Various Craft Vendors
Music: Stage from Broome County, Various Entertainers
Games: Kids
Animals/Rides: Carousel in Park
Special requests or comments: Open Container law lifted / fireworks in the Park (Young Explosives)
Anthony Sales has Insurance Certs.

- a. Sound System yes (x) no ( )
b. location(s): Broome County Mobile Stage located in the intersection of Withnell St & Odell Ave.
c. Refuse: Yes
d. Cones/Barricades: Yes

Barbara Mizeak COORDINATOR SIGNATURE DATE 5/30/2023

\*\*\*\*\*PLEASE CONTINUE TO PAGE (2)

# Little Italy Endicott <sup>13C</sup>

[www.littleitalyendicott.org](http://www.littleitalyendicott.org)

Oak Hill Avenue Improvement Corp.

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May 30, 2023

Dear Mayor Jackson and the Village Board,

Little Italy Endicott is requesting a temporary lifting of the open container law for the GUSTO! Italian Festival. The event is being held by Oak Hill Avenue Improvement Corp. d/b/a Little Italy Endicott on August 25<sup>th</sup>, 2023 from 5:00pm to 9:00pm.

We are requesting the law to be lifted only on the events boundaries which are located on Witherill Street between Oak Hill Ave and Hill Ave, and Odell Ave between Witherill Street and Watson Boulevard. Wine and beer would be served by licensed establishments; The Sons of Italy, Antonio's Bar & Trattoria, Joey's Pizza and Italian Ice, The North Brewery and Madrona Tasting Room. Alcoholic beverages would only be permitted in the boundaries during the hours of the event.

Endicott Police Chief Pat Garey has endorsed the lifting of the open container law and our event insurance will cover this liability. Enclosed is a copy of our event insurance, Chief Pat Garey's endorsement letter and a map of the event highlighting where the vendors serving alcohol would be located. Thank you for considering our request.

Sincerely,



Michael Romeo

Board President

13d

**YOUNG EXPLOSIVES CORPORATION**  
**Fireworks Exhibition Agreement**

This agreement made this 18th day of May, 20 23 by and between Young Explosives Corporation of Rochester, NY, hereafter designated **Young**, and

Oak Hill Avenue Improvement Corporation

109 Odell Ave

Endicott, NY. 13760

hereafter designated the **customer**, providing for the sale of and an exhibition of fireworks to be located at

George W. Johnson Park (lower Level) Endicott, NY

on the date of Friday August 25, 20 23 in a location to be designated by the customer and approved by Young.

The parties hereto mutually agree, one with the other, as follows:

**1. Guaranteed Exhibition of Fireworks**

Young agrees to furnish an exhibition of fireworks substantially in accordance with the program submitted and that it shall be of first quality and properly made. Young shall supply a sufficient number of technicians to execute the display in a safe and artistic manner. Young guarantees that the display will be performed to any specifications outlined in this contract or in any approved addendums.

**2. Spectator Control**

The customer agrees to furnish sufficient protection, by either barricades, rope lines, or other dividers, at all points from the discharge area to prevent and keep spectators from entering the area and agrees to furnish ample police protection to Young's property and for the assembly, firing and dismantling of the exhibition without interference from the public. The customer shall defend, indemnify and hold Young harmless for any liability because of the customer's negligent breach of this Section 2.

**3. Permits**

The customer agrees to procure and pay for all necessary permits and licenses which may be required by the municipal authorities. Young will apply for and obtain necessary permits and licenses on behalf of the customer if noted on page 2 of the contract or if notified by written notice from the customer. In that event, customer will pay in advance to Young the amount needed to pay for the permits and licenses. Permit and licensing fees are non-refundable unless refunded by the licensing authority. Customer assumes the responsibility for seeking a refund when applicable.

**4. Insurance**

a) Young agrees to procure liability insurance for \$ 2,000,000.00 coverage and zero deductibility on behalf of the customer. The insurance cost is included in the payable sum shown on this agreement.  
b) Young will provide Workers' Compensation and Disability for the fireworks technicians.

**5. Postponement or Cancellation**

a) Young agrees that in the event of rain or inclement weather, a reasonable postponement may be made with *no extra charge*.  
b) If the customer cancels the exhibition, Young reserves the right to bill the customer for travel expenses incurred, labor performed, and for the cost of the insurance.  
c) If the customer cancels the exhibition before Young's technicians have been dispatched to the site, there will be *no charge*. However, customer is responsible for the actual expenses incurred by Young for special work and for nonrefundable fees outlined in this contract. Young may retain from any deposit or invoice the customer the amount necessary to reimburse it for expenses incurred on behalf of the customer when applicable.

**6. Terms of Payment**

a) Check box that applies:  Young requires no down payment.  Young requires a down payment of \$ \_\_\_\_\_, due by \_\_\_\_\_ 20 \_\_\_\_\_. If the exhibition is canceled the deposit will be refunded, less the expenses for which Young is entitled to reimbursement under Paragraph 5 above.  
b) The customer agrees to pay Young, or his agent, the total sum of three thousand five hundred Dollars for an exhibition of fireworks, which will include fireworks, insurance and technicians and expenses incurred by Young, forthwith at the end of said exhibition.  
c) In the event of customer's failure to pay when due all sums due Young under this contract, Young shall be entitled to collect from customer its reasonable cost of collection, including interest and reasonable attorney's fees.

**7. Counterpart Execution; Electronic Signatures**

This Agreement may be executed in any number of counterparts with the same effect as if all the Parties had signed the same document. All counterparts shall be construed together and shall constitute one agreement. Facsimile and electronic signatures shall be deemed original signatures for all purposes of this Agreement.

Total sum 3,500.00 Dollars

**Young Explosives Corp.**  
**Display Fireworks**

(800) 747-1781  
(585) 394-1783  
(585) 396-2663 Fax  
P.O. Box 18653  
Rochester, NY 14618  
YoungExplosives.com

E-Mail: fireworks@youngexplosives.com

The parties sign below:

\_\_\_\_\_  
Young Explosives Corp.

Gary Michalko

(Print Name)

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
(Print Customer Name)

\_\_\_\_\_  
Sales Representative

Title

\_\_\_\_\_  
Title

\*this is an incorrect form - he must have had a saved copy - 8-20

VILLAGE OF ENDICOTT APPLICATION/FESTIVALS PERMIT

13e  
RECEIVED  
JUN 28 2023  
Village of Endicott  
Deputy/Clerk/Treasurer

FESTIVAL OR OTHER EVENT APPLICATION/PERMIT MUST BE FILLED OUT COMPLETELY AND PRESENTED TO THE VILLAGE OF ENDICOTT CUSTOMER SERVICE CENTER NO LATER THAN SIXTY(60) DAYS PRIOR TO PLANNED DATE OR EVENT. ANY QUESTIONS REGARDING THIS APPLICATION, PLEASE CONTACT THE DEPUTY/ASSISTANT CLERK AT (607)757-2435

NAME OF EVENT EPAC Shakespeare in the Park + Arts Festival  
NAME OF ORGANIZATION OR GROUP Endicott Performing Arts Center  
ADDRESS 102 Washington Ave. Endicott PHONE# 607-785-8903  
NAME OF COORDINATOR Joe Foti PHONE# 607-321-1303

\*Shakespeare → August 17, 18 + 19 @ 7pm (Thursday → Saturday)  
\*Festival → EVENT DATE(S): Aug. 20<sup>th</sup> TIME-FROM 12pm TO 5pm (Sunday)

(IF ADDITIONAL SPACE IS NEEDED FOR MULTIPLE DATES, PLEASE ATTACH A SEPARATE SHEET)  
LOCATION/ROUTE: George W. Johnson Park (Stage at Little Italy)  
SETUP DATE 10am START TIME 12pm CLEANUP DATE 8/20 END TIME 5pm

DESCRIPTION OF ACTIVITY: DESCRIBE THOSE THAT ARE APPLICABLE, ATTACH ANOTHER SHEET IF NEEDED

- Foods: Local Pizza, Drinks, ice cream
- Crafts: Local Artisans + Vendors
- Music: Live theatre, music, performance art
- Games: Dunk tank, ring toss, corn hole
- Animals/Rides: ponies, Bounce house
- Special requests or comments: \_\_\_\_\_

- a. Sound System yes (X) no ( )
- b. location(s): amphitheatre
- c. Refuse: yes
- d. Cones/Barricades: \_\_\_\_\_

Joseph Foti  
COORDINATOR SIGNATURE

2/1/23  
DATE

\*\*\*\*\*PLEASE CONTINUE TO PAGE (2)



13f

1001 Park Street - Endicott NY  
607.757.5350 - [gfjlibrary.org](http://gfjlibrary.org)

Member of the Four County Library System

July 10, 2023

Linda Jackson, Mayor  
Village of Endicott  
1009 E Main St.  
Endicott, NY 13760

Dear Mayor Jackson,

I'm applying for a New York State Public Library Construction Grant. The project will result in renovating the library's Media Room on the library's main floor. The Media Room houses the library's audiovisual materials that we loan to patrons, including audiobooks, playaways, and DVDs. The grant will pay up to 90% (\$42,718) of the estimated \$47,465 project cost, estimated by Essential Constructs and Henderson Johnson. The cost includes all project labor and materials, including drywall, paint, insulation, shelving, lighting, baseboards and carpeting. The library will pay the remaining cost of \$4,747. I anticipate the grant for the project to be awarded in the Summer of 2024. The work for the project will start in January 2024 and should be completed by March of 2024.

One of the grant requirements states: "If the library building or site is under a lease arrangement or otherwise legally available, the applicant must include a letter from the owner of such building or site certifying that the lease arrangement or other legal arrangement will be in effect for a minimum of ten years from the date of the anticipated project completion, that there is full awareness of and agreement with the construction project implications, that the owner has the legal authority to approve the improvement of the space, and that the building is open to the public." The grantees will expect this certification to be passed by the Village Board, which I can substantiate via the meeting minutes. Still, it would also be beneficial if you sign the certification below once the Village Board has approved the project.

I have asked Janice to place this item on the agenda for the July 17<sup>th</sup> Village Board meeting. Our deadline for submission of all grant materials is September 1<sup>st</sup>. I, of course, am available to answer any questions you or the trustees might have regarding the project.

Sincerely,

Seth Jacobus  
Library Director

So certified for the Village of Endicott, N.Y.:

Board of Trustees  
Maureen Gillette  
Michael Mancini  
Elizabeth Rivera  
Hannah Smith  
Linda Sukarat  
Charlene Thomson

\_\_\_\_\_  
Linda Jackson, Mayor

Date: \_\_\_\_\_

Library Director  
Seth Jacobus



TENTATIVE AGREEMENT  
between  
THE VILLAGE OF ENDICOTT  
and  
THE CIVIL SERVICE EMPLOYEES ASSOCIATION, CLERICAL UNIT

**1. Wages:**

06/01/23: 3.25%

06/01/24: 3.25%

06/01/25: 3.25%

06/01/26: 3.25%

06/01/27: 3.25%

**2. Longevity**

05-09 yrs: \$600/yr

10-14 yrs: \$750/yr

15-19 yrs: \$850/yr

20+ yrs :\$1,000/yr

**3. Health Insurance Contributions**

06/01/24: 18%

**4. Longevity Distributed in July each year**

**5. Add CSEA Dental/Vision Insurance Option – paid at expense of employee**

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**From:** ALICIA THOENNES  
**Sent:** Wednesday, July 12, 2023 10:42 AM  
**To:** JANICE ORLANDO  
**Subject:** Agenda item for July 17th 2023 Village Board meeting

Dear Janice,

I've been working with Bob regarding the Board of Light Commissioners. Seats 2 and 7 are open. Seat 2 opened with the passing of Francis Magee. Seat 7 opened with the resignation of Kevin Babcock.

The Mayor has recommended that John Vissar complete Francis Magee's term for seat 2. Term expiration for seat 2 is 12/31/2023.

The Mayor has recommended that Jim McCabe complete Kevin Babcock's term for seat 7. Term expiration for seat 7 is 12/31/2024.

I'm writing to confirm that these appointments are on the agenda for the July 17, 2023 Village Board Meeting.

Thank you,

Alicia Thoennes  
Secretary to the Mayor  
Village of Endicott  
(607) 757-2421  
mayorsec@endicottny.com



RECEIVED 13j  
13 2023

**VILLAGE OF ENDICOTT BLOCK PARTY PERMIT APPLICATION**  
(Village Code Chapter 193, Article V)

Village of Endicott  
Deputy/Clerk Treasurer

A. Co-Applicant Information (Required minimum of 3 co-applicants residing on each street to be closed)

Co-Applicant #:	Printed Name	Signature	Address	Telephone	Email
1:	DAVE BAKER	<i>[Signature]</i>	508 MTN. VIEW DR	607 754-4165	DBAKER6@STNY.RR.COM
2:	Deb Layman	<i>[Signature]</i>	512 Pinecrest Rd.	607 759-5750	celtsgirl@yahoo.com
3:	Wade Homan	<i>[Signature]</i>	600 Pinecrest	748-4262	eyesear@stuff.com

B. Dates and Times

Date of Block Party: 8/26/23 Rain Date (if any): 8/27/23  
 Set-Up Time: 1 PM Beginning Time: 3 PM Clean-Up Time: 7 PM End Time: 8 PM

C. Location

Specify the designated area or portion of area/street to be used: SUNSET TERRACE  
~~PINECREST TERRACE~~

D. Description of Items

Description of all items to be placed upon Village property and/or used during the block party, such as platforms, stages, tents, tables, chairs, grandstands, cooking apparatuses, electrical equipment, sounds systems and/or amplification devices. Tents and membrane structures having an area in excess of 200 square feet (19 m<sup>2</sup>) and canopies in excess of 400 square feet (37 m<sup>2</sup>) shall not be permitted.

CLOSE OFF SUNSET TERRACE BETWEEN PINECREST & OVERLOOK  
PUT TABLES & CHAIRS ON THE STREET (SUNSET)

E. Petition

Pursuant to Section 193-38.E, the applicant(s) must attach a petition containing the approval of at least 75% of the properties with frontage (i.e., a property line) on the street(s) to be closed. At least one owner or tenant from each property must sign the petition. See attached.

F. Participants

Estimated number of block party participants: 50

G. Fee

Required Fee: \$0

**\*\* ALL BLOCK PARTIES SHALL COMPLY WITH THE TERMS AND CONDITIONS IN SECTION 193-41 OF THE ENDICOTT CODE, WHICH IS AVAILABLE AT THE CLERK'S OFFICE\*\***

FW: Retirement notification

PG  
 To: LINDA JACKSON, Anthony Bates, Kirk Rapp, JANICE ORLANDO  
 Cc: NICK BURLINGAME, PATRICK DORNER, R. TED WARNER, TIM WRIGHT, Robert H. Mckerich

Thu 7/13/2023 4:33 PM

+ Get more add-ins

⊙ ↶ Reply ↷ Reply All → Forward ⋮

Please see the below email of Detective Eric Beavers who is announcing his retirement from the police department effective January 31<sup>st</sup>, assuming he gets his military service credit, but in no event later than May 31<sup>st</sup>.

Pat

From: EBeavers  
 Sent: Thursday, July 13, 2023 4:13 PM  
 To: PGarey <pgarey@endicottpd.org>  
 Subject: FW: Retirement notification

From: EBeavers  
 Sent: Tuesday, July 11, 2023 8:54 AM  
 To: Jessica Hobart <vhoejrf@endicottm.com>  
 Subject: Retirement notification

I am writing this letter to notify the Village of Endicott of my anticipated retirement date. My intended retirement date shall be January 31<sup>st</sup> 2024, with the anticipation of Military Service Credit being applied to my accredited service time. In the event such Military Service Credit is not applied my retirement date will be May 31<sup>st</sup> of 2024.

Detective Eric Beavers  
 Endicott Police Department  
 ebeavers@endicottpd.org  
 607-757-2404

13K

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June 27, 2023

Mayor Linda Jackson  
Village of Endicott  
1000 East Main Street  
Endicott, NY 13760

Re: Village of Endicott Downtown Improvements URI Capital, Project #132,762

Dear Mayor Jackson:

I am pleased to enclose a signed Grant Disbursement Agreement (“GDA”) for the above-referenced project. Please **execute and return one original** to Tammy Kocak, your project manager, within 30 days, with the following attachments:

- A completed IRS W-9 form necessary for taxpayer identification (use enclosed form).
- Exhibit G-1, M/WBE Participation / Equal Opportunity Policy Statement
- Wire transfer information in the form of a letter from a financial office of the company certifying the bank name, account name, account number and ABA routing
- A check for 1% of the grant amount (\$244.50) and reimbursement of out-of-pocket public hearing-related expenses in the amount of \$123.53, for a total of \$368.03.

Please be advised that disbursement of funds may occur after ESD receives the grant funds and receives one fully executed GDA and all required documentation in a form acceptable to ESD, and any fees or reimbursement for expenses specified, as consistent with all relevant exhibits of the Grant Disbursement Agreement. Please include the attached checklist with each request for disbursement of funds.

Please contact Tammy Kocak your Project Manager, at 607-721-8605 should you have any questions. We look forward to working with you on this project.

Sincerely,

Glendon McLeary  
Vice President and Director of Loans and Grants

Attachment: Checklist to Accompany Each Request for Disbursement of Funds

cc: Tammy Kocak  
Omar Sanders

This **GRANT DISBURSEMENT AGREEMENT** includes all exhibits and attachments hereto and are made on the terms and by the parties listed below and relates to the project described below:

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<b>DORMITORY AUTHORITY OF THE STATE OF NEW YORK ("DASNY"):</b>	515 Broadway Albany, New York 12207 Contact: Karen Hunter Phone: (518) 257-3177 E-mail: grants@dasny.org
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<b>THE GRANTEE:</b>	Village of Endicott 1009 East Main Street Endicott, New York 13760 Contact: Anthony Bates Phone: 6077575337 Email: abates@endicottny.com
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<b>THE PROJECT:</b>	Purchase of Emergency Equipment and Rescue Boat for the Fire Department
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<b>PROJECT LOCATION(S):</b>	<b>ADDRESS:</b>
Endicott Fire Department	224 Madison Ave, Endicott, New York 13760, United States
<b>GRANT AMOUNT:</b>	\$250,000.00
<b>FUNDING SOURCE:</b>	State and Municipalities("SAM")

For Office Use Only:

<b>PRELIMINARY APPLICATION OR PROJECT INFORMATION SHEET DATE:</b>	10/25/2022
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<b>EXPIRATION DATE OF THIS AGREEMENT:</b>	3 YEARS FROM DASNY EXECUTION DATE
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**Project ID: 25432**  
**Grantee ID: 2316**  
**FMS#: 135505**