

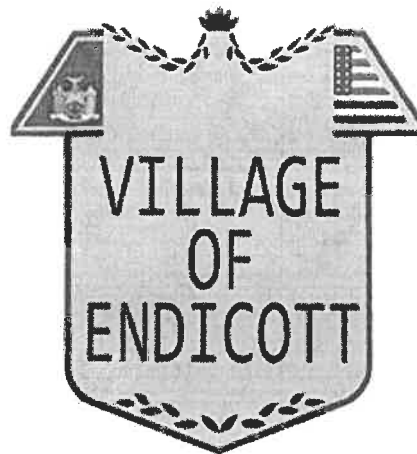


HERITAGE RESOURCES, LLC

Village of Endicott Proposal & Qualifications

**Downtown Revitalization Initiative
Downtown Improvement Fund**

Administrative & Environmental Services Assistance



**Mr. Anthony Bates, Village Manager
Village of Endicott**

July 19, 2023

**FROM: Alma O'Connell-Brown, President
Heritage Resources LLC**

HERITAGE RESOURCES, LLC / 403 MAIN STREET, SUITE 506 / BUFFALO, NY 14203
T: 716-830-6076 / HRLCAB@GMAIL.COM



HERITAGE RESOURCES, LLC

July 19, 2023

Mr. Anthony Bates, Village Manager
Village of Endicott
1009 East Main Street
Endicott, NY 13760

Re: Village of Endicott – Downtown Improvement Fund
Grant Administrative Services & Environmental Services Assistance
HRLLC P23-030HR

Dear Mr. Bates:

Congratulations to the Village of Endicott upon receiving the award of a New York State Downtown Revitalization Initiative (DRI) grant. Heritage Resources LLC is very interested in working with the Village to provide Grant Administrative Services and Environmental Services Assistance for your Downtown Improvement Fund.

As a state-wide leader in NYS HCR funded NY Main Street, Buffalo Main Street, Downtown Revitalization Initiatives, my staff is especially interested in bringing the requisite Management & Availability, Capability, Experience, Qualifications & References to serve you well within the grant funded budget & schedule. We believe the Village of Endicott will make a qualifications-based selection for the firm that is best suited and qualified to provide the services requested.

We will work closely with you from beginning to end, complementing your in-house expertise and experience in getting the project done well, while freeing you up to fulfill your many other responsibilities to the Village.

Following the RFP Submission Requirements, we respectfully submit:

Section 1: Contact information

Heritage Resources LLC

located in the historic Brisbane Building in downtown Buffalo
403 Main Street, Suite 506, Buffalo, NY 14203
President Alma O'Connell-Brown will be your project liaison
Tel: 716 830 6076 Email: hrlcab@gmail.com

HERITAGE RESOURCES, LLC / 403 MAIN STREET, SUITE 500 / BUFFALO, NY 14203
T: 716-830-6076 / HRLLCAB@GMAIL.COM



HERITAGE RESOURCES, LLC

Section 2: Services Capability

We have provided a list of our experience in this proposal of providing Grant Administration & Environmental Services for municipalities and community development agencies throughout NYS. We have the staff capacity and capability to complete the grant requested services.

Staff:

Grant Services Manager Alma O'Connell Brown will work directly with you, leading the HR LLC team who provide office support for the grant administration services.

Subconsultant CBCA: Key project leaders include Clinton Brown, Jill Nowicki, Tera Perilli, Greg Pinto, Thaina Guinzani and Anna Flaherty, who have worked on dozens of NYMS / NY Main Street and Erie County Commercial Center Improvement projects.

Sub Consultant: Stohl Environmental: HR LLC understands the HCR requirements for the Environmental Programmatic and Site-Specific checklists. We have worked with Stohl Environmental to provide the environmental professional review, reporting and testing that is required for NYMS projects. We will engage and work with Stohl for this project, providing their expertise as needed based on the scope of work for each project.

We recommend that the Village require a Property Owner's Commitment Fee for awarded projects. This is payable to the Village and is usually in the range of \$300 - \$400. We use this fee to pay for the environmental due diligence letters required for the site-specific environmental checklist. We have found that having all the awarded projects reviewed and letters provided post award to be a cost effective method for this task vs requesting a letter as projects are ready.

Section 3: Timeline

We understand the desire to kickoff the program September 1, 2023 and be completed within the grant period, estimated to be 2-3 years. The bulk of the tasks will be completed within the first 6 – 8 months with marketing, application process, selection committee, awards and project set up with SHPO 14.09 reviews and Site-Specific Environmental checklist submittals. The next step is reviewing owner's bids and estimates for their projects to ensure appropriate materials and methods. Then review during the construction process. Each building and project are unique and their schedule determines the number of hours required each month.

Section 4: Written Description of Work and Cost Estimates:

HERITAGE RESOURCES, LLC / 403 MAIN STREET, SUITE 500 / BUFFALO, NY 14203
T: 716-830-6076 / HRLLCAB@GMAIL.COM



HERITAGE RESOURCES, LLC

We will provide the grant administration & environmental services assistance as outlined in the RFP and have noted typical services we provide for these types of grant funded projects.

As noted previously, each Owner, their building and their scope of work is unique and we have found from experience to provide a range of cost estimates for services. Some may be simple and proceed smoothly, others require more time and assistance.

We understand that the NYS funds allocated to this project are 10% of the grant or \$60,000 for grant administration services. We propose an hourly, not to exceed budget of \$60,000 to provide the required grant administration services. We understand that the Village may need to select the lowest proposal cost submitted but we are hopeful that a qualifications-based selection rather than low cost would be the Village's choice. The grant funds are available for grant administration services that will best serve the Village.

- Prepare marketing program & application for distribution to property owners by mailing, social media, zoom and in person presentations.
 - During Pandemic when in person meetings ceased, we had to become creative and made YouTube videos to convey important grant information to the Target Area business owners. This link was able to be shared on the Village's website and emailed to all the owners. We now find that having in person and the YouTube video helps reach a wider audience. [Springville NYMS Grant - Property Owner Information Session 2023 - YouTube.](#)
- Be available for questions from property owners to assist them with appropriate & eligible scope write ups.
 - We find it very important to work with the owners to create eligible, grant appropriate and financially feasible scopes of work.
- Prepare the selection scoring criteria for Village review.
- Prepare selection committee project information sheet & scoring excel.
 - We have created a selection excel sheet format for listing all applications for review by the Selection Committee (SC) along with a ranking system to empower the SC to make the best selections for projects that will fulfill the intent of the Downtown Improvement Fund and are the best projects for the Village.



HERITAGE RESOURCES, LLC

- Accept & review all submitted applications, confirm information with owners.
- Assisting selection committee to review, rank and award (1-2 meetings).
- Prepare award letters and follow up with "next steps."
 - This next step form keeps awarded owners in the loop of what is happening with paperwork, reviews by HCR, SHPO
- Preparation of & collection of legal contract documents with owners.
- Preparation of the environmental and historic preservation requirements for each property, zoning, haz mat, SHPO 14.09, Smart Growth.
 - As noted, we engage Stohl Environmental as part of our project team to provide the environmental letters required for each project. For commercial only projects, this 1 page letter completes the requirements. Projects involving residential units may require more environmental services and the Owner would be responsible for those reimbursable soft costs. We recommend that the Village ask for a commitment fee from the Owners to cover the cost of the environmental letters.
- Monitoring and supervision of the DRI program.
- Scheduling of activities and project tasks.
- Compliance with the DRI regulations.
- Fiscal monitoring: Receive and process all disbursement requests.
- Coordination with field representatives of the New York State Office of Housing & Community Renewal.
- Closeout meeting and prepare monitoring questionnaire.

Section 5: Experience & Capacity

We have worked on many similar grant administrative projects and have provided detailed information for you in this proposal.



HERITAGE RESOURCES, LLC

Section 6: Organizational Information

While Heritage Resources is completing our 3rd year in business, Alma O'Connell-Brown has over 25 years of grant services experience with **CBCA**. These qualifications can help ensure a smoothly running project completed on time because of our long-term and broadly-based experience with building owners, building types, contractors and stakeholders. We have created a Grant Administration "how to" manual used to maintain grant compliance for our clients.

References: We have provided a list of our client references for your use.

Our HRLLC Project Team is familiar with the rules, regulations and requirements of the DRI Program & Downtown Improvement Fund and follow the Program Guidelines. We work closely with the NYS HCR staff who oversee the DRI / NY Main Street / Buffalo Main Street Initiative grant from start to closeout of each funded program, along with assisting property owners and small business owners through the process. Our team has experience in all activities associated with the HCR program, from scope of work write ups, design concepts and legal Owner / LPA forms and the disbursement process.

We participate in the NYS HCR online seminars to keep up to date on the program. Our team submits grant-required Environmental Review Checklist forms including the 14.09 review by the NYS Historic Preservation Office to obtain the "No Adverse Effect" letter for each project's scope of work, making sure the materials and methods of the scope comply with SHPO standards and using quality materials.

Please contact me if you have any questions or wish to discuss our proposal. We are here to help!

Regards,

Alma O'Connell-Brown, President



HERITAGE RESOURCES, LLC

Alma O'Connell-Brown founded Heritage Resources, LLC in 2020 to provide high quality professional grants and historic preservation services. She has provided Historic Preservation Project Management and Grant Writing and Administration services across New York for over 24 years for over 100 municipal, community & private clients as a key leader of Clinton Brown Company Architecture pc. (CBCA)

Heritage Resources LLC is her Woman-Owned Business to help projects meet MWBE goals with integrity. *The New York WBE Governmental certification is in process.* Alma recently graduated from the University at Buffalo Center for Entrepreneurial Leadership *Allstate Minority and Women Emerging Entrepreneurs Program.*

With a full spectrum of grant writing to grant administration and close-out, she has assisted clients in raising more than \$42.6 million for their historic preservation projects and has administered most of those grants.

Since 1998, Alma has performed Grants Writing and Grant Administration services along with Project Management and Construction Contract Administration services as a key leader of Clinton Brown Company Architecture, pc. Examples include:

- Project Administration & Design Consultant services for Empire State Development's Buffalo Billion-funded **East Side Commercial District Program.**
- Project Manager since 2003 for Community Development Block Grant-funded **Erie County Commercial Center Improvement Program** that has given façade improvement grants for more than 100 small businesses.
- Grant Administrator for **NY Main Street** projects in the Towns of Burns, Eden & Port Henry-Moriah, Villages of LeRoy, Sherman, Lakewood & Cuba, the City of Geneva DRI & City of Buffalo University District & Uptown Theater in Utica.
- Grant Administrator for **Buffalo Main Street Initiative** programs in the Broadway-Pratt, Black Rock, Allentown, Lovejoy and Kaisertown commercial districts.
- **Grant writing** for Save America's Treasures, State Parks Environmental Protection Fund and other sources through the Consolidated Funding Application; Member Initiative grants such as for Buffalo's African American Cultural Center; the Preservation League's Preserve NY program; Landmark Society of WNY Grants; and many foundations, such as the Margaret L. Wendt Foundation.

Heritage Resources LLC's mission is to support our clients in creating successful projects. We strive to do this with a team of professionals who are knowledgeable and experienced in grant and historic preservation projects.



HERITAGE RESOURCES, LLC

Alma O'Connell-Brown

NY Main Street / Downtown Revitalization Initiative / BMSI - Grant Services

Alma provides Grant Services and has assisted clients in raising more than \$42.6 million for their building renovation & historic preservation projects. Her Grant Administration Services assist clients in implementing and completing their grant-funded projects. She works closely with the HCR agency staff, often on a daily basis.

Alma has led more than 400 Façade Improvement Projects. She has been the Project Manager for the past 16 years for the Erie County Commercial Center Improvement Program for more than 70 small business and property owners in the Villages of Alden, Angola, North Collins, Springville, Town of Eden and City of Tonawanda. With Developments by JEM, she recently completed the \$1 Million East Side Commercial District Program on Bailey & Jefferson in Buffalo, a Buffalo Billion façade project, providing grant administration / LPA training / design concept documents and project management.

Alma has led the Project Team to complete NYMS Technical Assistance Program projects in the Village of Sherman, City of Canandaigua, Buffalo's University Heights District, Port Henry-Moriah in Essex County and the Town of Eden, Buffalo's Seneca-Cazenovia Neighborhood and in the historic Villages of North Collins (Erie) Brocton (Chautauqua), Bath (Steuben), Livonia and Caledonia (Livingston). She has provided Grant Administration & Design Consulting for NYS HCR-funded NY Main Street (NYMS), Buffalo Main Street Initiative (BMSI) and Downtown Revitalization Initiative (DRI) projects in the Villages of Lakewood and Cuba, Town of Eden NYMS, City of Geneva's DRI and BMSI Grants in Buffalo's Black Rock, Kaisertown, Allentown, Lovejoy and Broadway Pratt neighborhoods. She has led NYMS grants in the Village of Springville (2015 & 2017 & 2023), Oliver Street in North Tonawanda.

Working closely with the HCR NY Main Street / BMSI / DRI grant staff from start to closeout of each funded program, along with assisting property owners and small business owners through the process, Alma has experience in all activities associated with the HCR program, from work write ups, design concepts and paperwork requirements. She participates in the HCR online seminars to keep up to date on the program. Alma submits grant-required Environmental Review Checklist forms including the 14.09 review by the SHPO office to obtain the "No Adverse Effect" letter for each project's scope of work, making sure the materials and methods of the scope comply with SHPO standards and using quality materials.

Alma was Project Coordinator for the City of Buffalo's Interpretive Signage for Black Rock Ferry's Network to Freedom Site at Broderick Park and Project Manager for the African American Cultural Center's Expansion Project which received an ESD grant in 2018.



Alma E. Brown,
President



What Does Heritage Resources LLC Do?

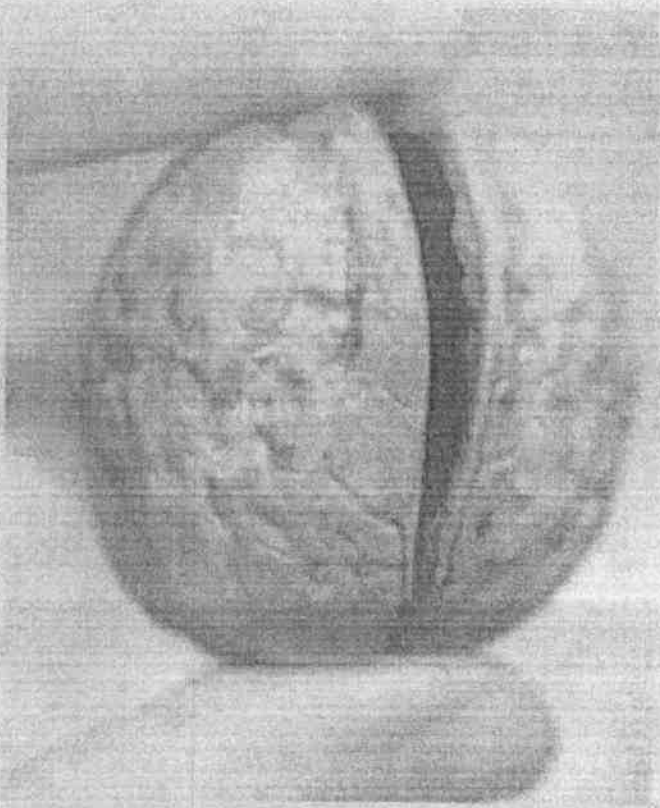
Investing in our existing heritage places and historic buildings needs more money than Owners have. Grants can help fill the money gap.

Grants are available, but challenging to navigate the paperwork correctly to get and complete. I'm a proven professional with a proven track record who gets things done!

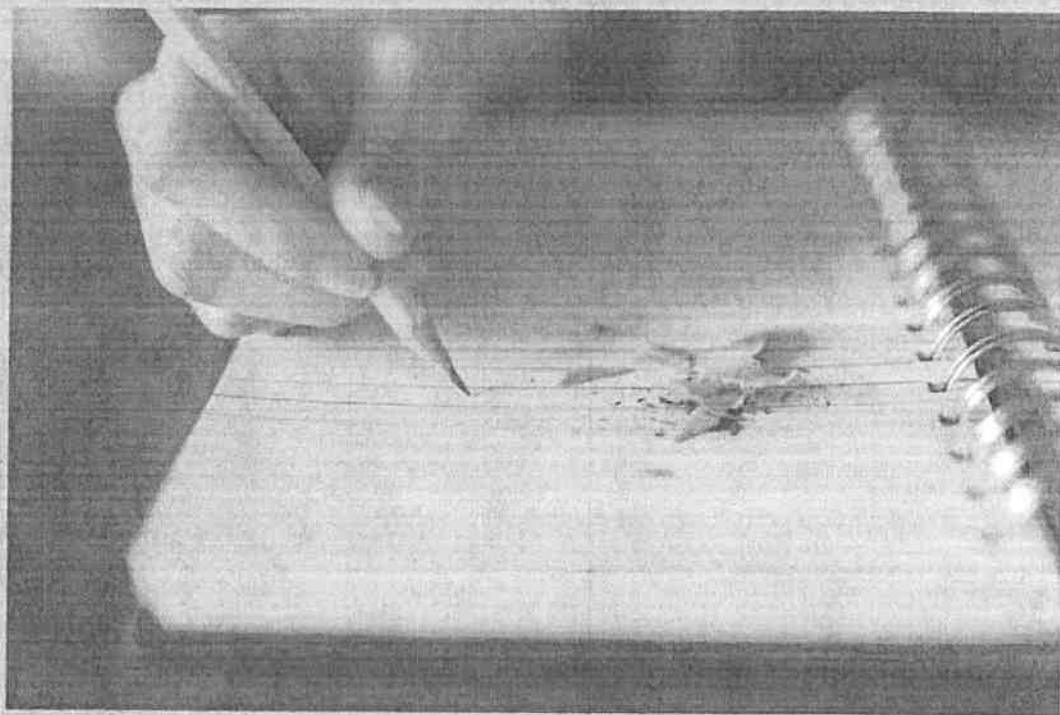
Grant Writing , Grant Administration for Historic Preservation, Facade projects.

- Experience and expertise - More than 160 clients across New York State for over 24 years, assisting clients in raising more than \$42.6 million in matching grant funds
- One stop shop, single-source of both services, and a deep bench of colleagues to draw on
- High quality professional services on time, on budget, with added value to clients who need to meet the MWBE requirements.
- Have good relationships with a respected pool of granting agencies

In a nutshell....



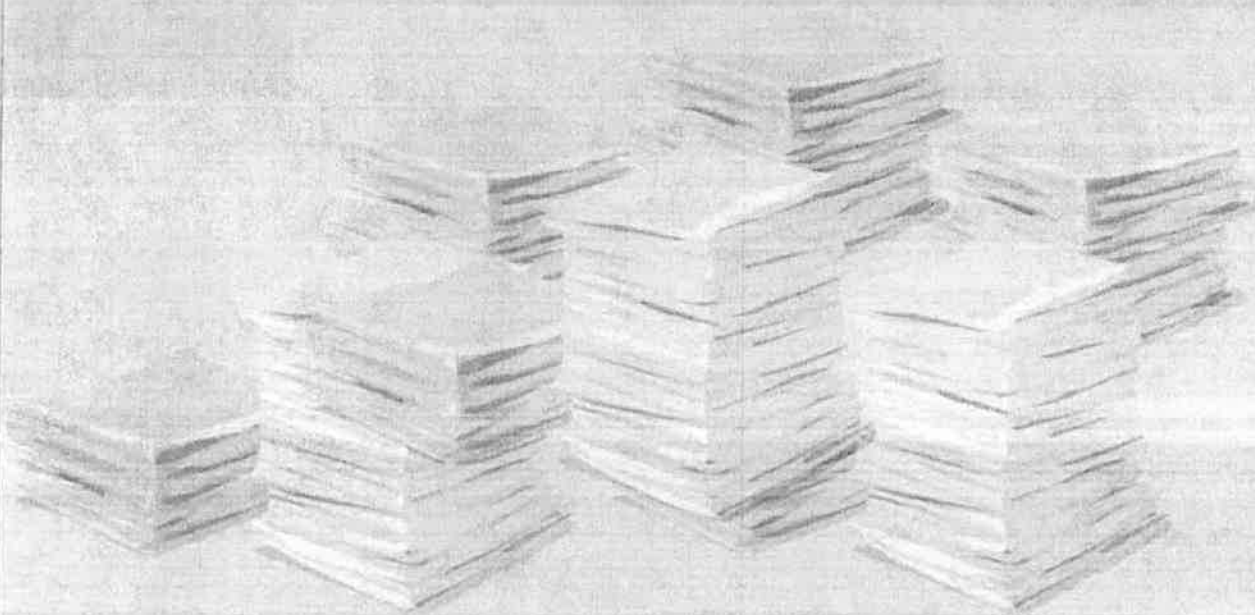
Heritage Resources writes the grants...



To get the Big \$\$\$



And does Grant Administration services to
complete ALL Compliance Paperwork



To get the projects done!

Erie County Commercial Center Improvement Program



Before



After

**Tonawanda Wine & Liquor
Tonawanda, New York**

To get to the ribbon cutting pictures!



Before



After

And the BIG check pictures!





CBCA GRANT SERVICES – Over \$42.6 Million in grants

CBCA is a state-wide leader in providing NY Main Street Grant Design, Environmental, Technical Assistance and Administration Services.



Allentown BMSI

CBCA's NYMS projects team includes Clinton Brown FAIA, Heritage Architect, Jill Nowicki, Historic Preservation Specialist, Thaina Guinzani, Intern Architect, Tera Perilli & Greg Pinto, Historic Preservation Project Assistants and Anna Flaherty, Grant Administration Assistant.



Lumber City NY Main Street

Lou Haremski, President of the Grant Amherst Business Association and Chair of the Buffalo Main Street Initiative grant in Black Rock wrote: *"I want you to know just how important CBCA's input on this project is since they possess intimate knowledge of the process which we don't. Their experience from prior projects allows them to find ways to maximize what we have at our disposal by encouraging or discouraging parts of projects which the participants might not have understood."*

Village of Springville Mayor William Krebs (former) recently stated: *"CBCA has been extremely effective in obtaining and administrating the NY Main Program in Springville. As grant writers, they successfully secured two NY Main Streets grants for the Village and professionally administered the grants by coordinating 15 different projects within our Village center. The first successful program motivated 22 businesses to express interest in another NY Main program in Springville."*



Kaisertown BMSI

NYMS projects enjoy the benefits of CBCA personnel's education and experience in the specialized professional services of historic research and historic preservation, adaptive use, façade improvements, architectural design and construction documents, construction contract administration, grant writing and project and grant administration professional services.

CBCA project team leaders meet and exceed the Secretary of the Interior's 36 CFR Part 61, Professional Qualification Standards. We work with the State Historic Preservation Office nearly every day. In presenting CBCA a New York State Historic Preservation Award in Community Achievement, Office of Parks Commissioner Rose Harvey noted "recognition of the Elmwood Historic District West, an outstanding community collaborative effort to recognize, preserve and revitalize one of Buffalo's largest and most distinguished historic neighborhoods."



Frontier Glass, A BMSI Renovation Project

Other awards include for the Lister Block, "Outstanding Achievement and Excellence in Restoration" from the City of Hamilton, Ontario; the DL&W Terminal Public Access Project's citation as a successful ISTE/TEA-21 transportation enhancement project and Governor's "Waterfront Rediscovery Award"; Kibler Senior Apartments for "Excellence in Historic Preservation" from the Preservation League of New York State and Niagara Mohawk's "Community Renaissance Award."



Jill Nowicki, MFA
Historic Preservation
Specialist

Jill Nowicki, BFA, MFA

Project Manager/ Historic Preservation Specialist

Jill brings over fifteen years of experience in historic preservation project management. She holds a Master of Historic Preservation degree from the Savannah College of Art and Design and a BFA in Interior Design from the Rochester Institute of Technology.

Jill is an award-winning historic preservationist and a Heritage Preservation-certified CAP Building Assessor who specializes in Historic Structure Reports, Investment Tax Credit applications and design consistency with the Secretary of the Interior's Standards. She performs historic preservation project management on restoration and rehabilitation projects, including design development, construction documents, and construction contract administration. Jill recently completed historic structure reports for the Bewley Building, former Orangeville Town Hall and Cattaraugus County Civil War Museum to recommend adaptive reuse ideas and recommendations for new investment & uses.

Jill's Facade experience includes the historic research and design concepts for NYMS TA grants in the Village of Sherman, City of Canandaigua, North Collins, University District, Port Henry-Moriah and Town of Eden. Jill provided design concepts for the City of Geneva's DRI, along with NYMS projects in the historic Villages of Caledonia, Livonia, Brocton, Springville along with projects through our Erie County Commercial Center program in Villages of Alden & Lancaster, Angola, Towns of Eden & North Collins, and City of Tonawanda.

Jill has completed Design Guidelines for the East Side Commercial District Program on Bailey and Jefferson Avenues, Villages of Lakewood & Lancaster historic Steuben County Village of Bath's Liberty Historic District, Erie County's Town of Eden Four Corners commercial center and University Heights Commercial District on Main Street near UB.



Thaina Vieira Guinzani
Heritage Architecture
Intern

Thaina Vieira Guinzani

Heritage Architecture Intern

Thainá carries a background in Architecture and Urbanism and Master of Architecture with concentration in Urban Design degree at the University at Buffalo (June 2021). Since recently joining the CBCA team, Thainá has prepared design graphics for façade improvement projects on Buffalo's East Side Commercial District Program, The Village of Sherman NYMS TA and has produced design concept documents for the NYMS TA grant for the City of Canandaigua.





Clinton E. Brown, FAIA
President, Heritage &
Project Architect

Clinton E. Brown, FAIA
President, Heritage & Project Architect

Clinton Brown is a widely recognized leader in historic preservation architecture, community revitalization, and public policy. He brings over 34 years of experience to his work of collaboratively creating new value in heritage buildings and places, closely focusing on each of the firm's projects.

He earned a BA in Sociology from Franklin and Marshall College, interned at the Institute for Architecture and Urban Studies, and earned his M. Architecture from the University of Virginia.

Clinton is a Heritage Preservation-certified CAP Building Assessor. Two Secretaries of the Interior appointed him a Commissioner of the Erie Canalway National Heritage Corridor Commission. The Governor appointed him a Director of the Richardson Center Corporation Board. He is Vice President of the Board of the Willowbank School of Restoration Arts in Queenston, Ontario, Canada. He was active in establishing New York's state historic rehabilitation tax credit program.



Tera Perilli
Historic Preservation
Project Assistant

Tera Perilli
Historic Preservation Project Assistant

Tera is a May 2019 graduate student in the University at Buffalo's Master of Urban Planning Program and has worked with CBCA since 2018. She received a specialization in Historic Preservation degree. Her projects at CBCA include assisting with Historic Tax Credit Applications, National Register Nominations. Tera assisted Alma with the grant paperwork and submittals for the Buffalo Main Street Initiative projects in the Clinton Street's Kaisertown, Allentown and Black Rock BMSI, Town of Eden & Villages of Lakewood and CUBA NYMS Grants. She is currently assisting with the East Side Commercial District Program and the Broadway Pratt BMSI grant programs.



Gregory Pinto
Associate
Architectural Historian

Gregory Pinto
Associate Architectural Historian

Gregory is a May 2019 graduate student in the University at Buffalo's Master of Urban Planning Program and has been working with CBCA since 2018. He received a specialization in Historic Preservation degree. His projects at CBCA included research and writing historic nomination forms for properties to be listed on the National Register, including the Park Avenue District in Rochester and 10 Henry Street Church in Essex County, NY. Greg provides historic research for the NYMS / DRI / BMSI Façade Improvement grant projects, finding historic photos to base the staff's design work from.

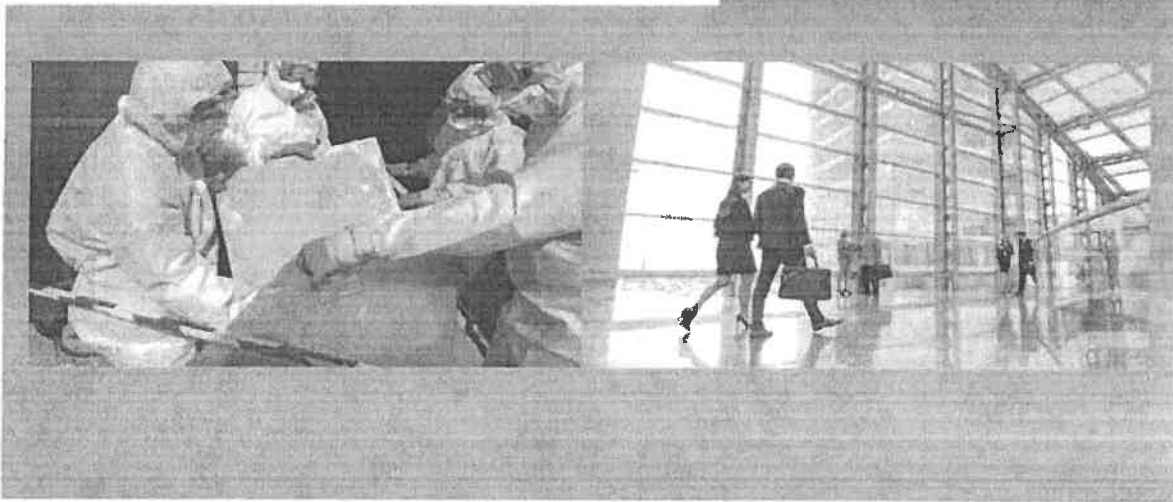


Stohl
ENVIRONMENTAL

Stohl

ENVIRONMENTAL

SUMMARY OF QUALIFICATIONS



Stohl

ENVIRONMENTAL

3860 California Road, Orchard Park, New York 14217

PHONE: (716) 312-0070 FAX: (716) 312-8092

www.stohlenvironmental.com

Introduction

Stohl Environmental, LLC:

Since 1988, the Stohl Group of Companies has grown to be Western and Central NY's largest and most-successful environmental consulting firm, specializing in Inspections, Remediation Planning and Project Monitoring for: Asbestos, Lead-Based Paint, Mold / Microbial Contamination, Polychlorinated Biphenyls (PCB's), Radon, and Indoor Air Quality.

Supplementing inspection, planning and monitoring services, **Stohl Remediation Services, Inc.** routinely assists our clients with a full-array of cost-effective abatement and remediation services.

For "**Due Diligence Investigations**" including ASTM Phase I and Phase II Investigations, our experienced personnel have helped define the industry standards for Banks, Developers, Insurance Companies and clients acquiring or re-financing real estate.

Stohl
ENVIRONMENTAL

ASBESTOS • INDOOR AIR QUALITY • LEAD-BASED PAINT • MOLD / MICROBIAL CONTAMINATION •
PROJECT DESIGN • ABATEMENT / REMEDIATION • PHASE I AND II SITE ASSESSMENTS •
PCA'S • ENVIRONMENTAL DUE DILLIGENCE • NYS & OSHA TRAINING

BACKGROUND AND MISSION

Who are we?

Stohl Environmental was founded in 1988 with a focus on assisting Public School Districts and compliance with the Asbestos Hazard Emergency Response Act (AHERA) regulations. After Thirty Years of service to our clients, we have grown into an integrated full-service environmental service company, with a team of multi-disciplined Professionals.

We serve a broad cross section of regions, most-respected Banks, Architectural and Engineering Firms, Public School Districts, Private Schools, Colleges and Universities, Property Developers, Hospitals and Health Care Institutions, Insurance Companies, Law Firms, Municipalities, and Public Authorities.



SUMMARY OF SERVICES

Inspections

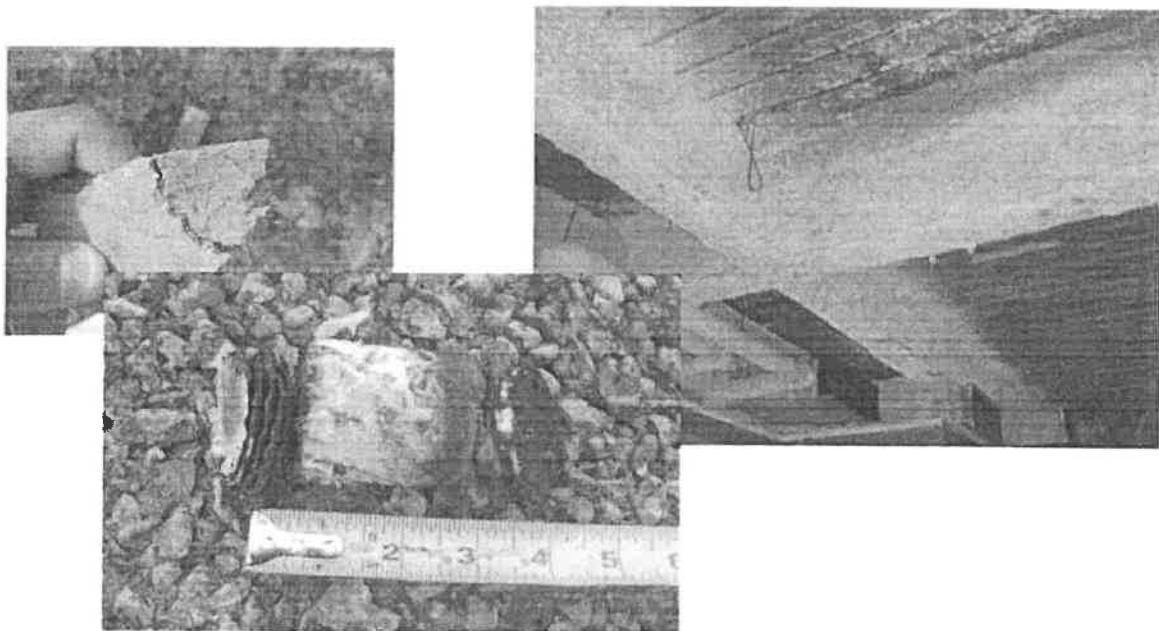
Hazardous Material Inspections (including asbestos, lead-based paint, PCB's and others) are required in a variety of circumstances; often a prerequisite for a building or demolition permit, to satisfy OSHA or AHERA regulations, or when a remediation design document is required for a renovation project. Since 1988, Stohl Environmental has performed thousands of hazardous materials inspections both in private and public sectors encompassing residential, governmental, commercial, and industrial properties.

Understanding the full scope of a project is essential in identifying the materials that will be impacted or disturbed. This can be an intimidating process but the professionals at Stohl Environmental will help in making it as seamless as possible. Whether you are in need of a Pre-Renovation, Pre-Demolition, OSHA Compliant, AHERA Compliant, or simply a Feasibility Study, Stohl Environmental, LLC will assist you in developing a cost-effective inspection and sampling plan that will satisfy your specific needs.

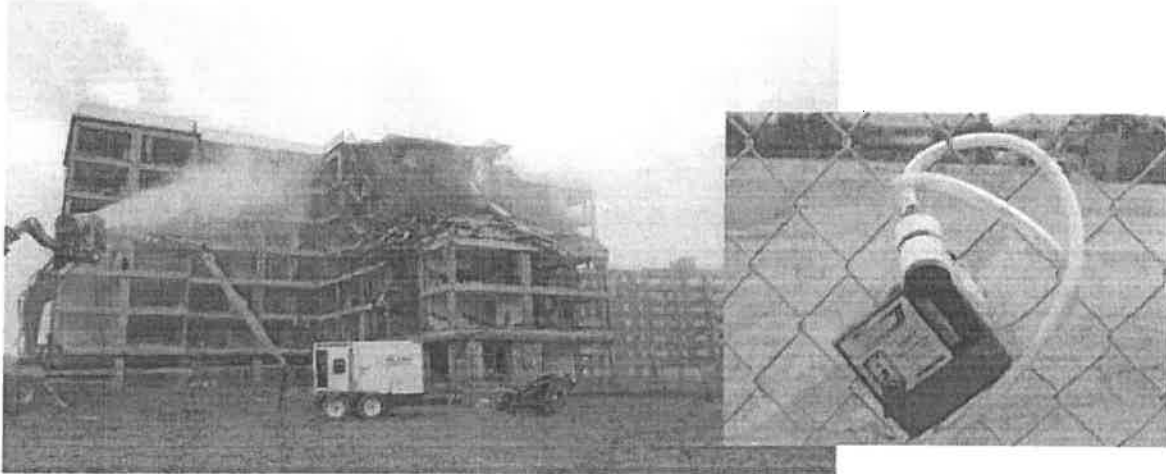
Specification Documents

With personnel dedicated solely to the project specification and design phase, Stohl Environmental will prove to be a valuable asset to your team. We work collaboratively with architectural and engineering firms, construction managers, and developers to provide a design document and CAD drawings that are tailored to your project whether it involves Asbestos, Lead-Based, Mold, PCB's or other hazardous materials. Our goal is to ensure that all applicable regulations are followed throughout this phase of the project; and, that the health and safety of building occupants is appropriately addressed.

In many cases, complex site conditions do not allow contractors to work exactly as the regulations require. This is where our thorough understanding of the industry's standards and regulations, and our close working relationship with the New York State Department of Labor, become beneficial. In these cases, a Site Specific Variance is required. As a result of our expertise, the alternative work methods we propose are rarely objected by the State.



SUMMARY OF SERVICES



Project and Air Monitoring

With more certified Asbestos Project Monitors and Air Sampling Technicians than any other firm in the area, Stohl Environmental offers these services independently or combined, based upon your need, any time, day or night. Project and Air Monitors are used on large scale renovation or demolition projects, as well to simply test for exposure of asbestos and other contaminants in the air.

Our primary goal is to ensure contractor work methods are designed and executed in a manner that will ensure the health and safety of building occupants. To achieve this, our Project and Air Monitors enforce all applicable regulations and pay close attention to work methods through all steps of the abatement process. As an independent third party we work directly for the building owner.

Keeping an open line of communication with the building owner or its representative, the abatement contractor, and other members of the design team is essential in making sure the project remains on schedule and on budget. We always stress the importance of a proactive approach versus reactive.

Just as important, we understand the building needs to continue to operate as needed to ensure production and we'll work to make sure the project doesn't become overly invasive and burdensome. At any point in the process we are open to following client direction.

SUMMARY OF SERVICES



Due Diligence/Phase I Environmental Site Assessment/Phase II Investigations/Remediation

Stohl Environmental's consulting staff has extensive experience in due diligence assessments, intrusive investigations and remediation of varied sites including; gasoline stations, dry cleaners, farms, industrial operation, commercial properties and multi-family housing.

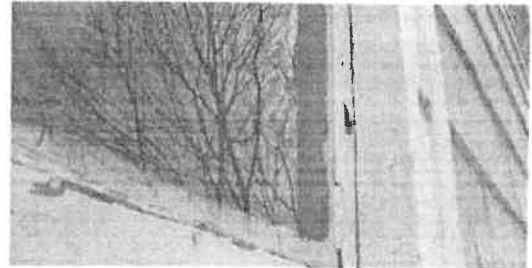
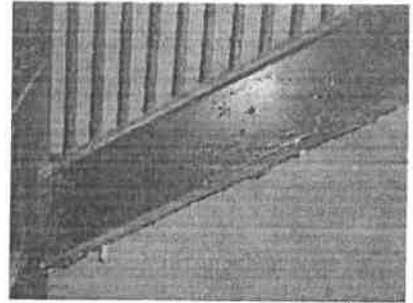
Stohl Environmental qualifications include;

- Transaction Screen Environmental Site Assessments in accordance with ASTM E1528
- Phase I Environmental Site Assessments in accordance with ASTM E1527
- Phase II Environmental Site Assessments in accordance with ASTM E1903
- Underground Storage Tank investigation and removal/remediation
- Modified due diligence programs to meet client-specific needs

SUMMARY OF SERVICES

Lead-Based Paint

Stohl Environmental is a leader in Western New York in the identification and remediation design of Lead-Based Paint contaminated surfaces and structures. Our staff consists of more EPA Certified Risk Assessors than any other firm in Western New York. Stohl Environmental's Lead-Based Paint Services include: EPA Risk Assessments and Inspections, Clearance Inspections, Dust Wipe and Soil Sampling and Specification for Abatement/Remediation. **Since the early 1990's, our professional staff has inspected thousands of industrial, commercial and residential structures.** Our staff has also been instrumental in assisting local Community Development Organizations and 1st Time Homebuyer Programs.

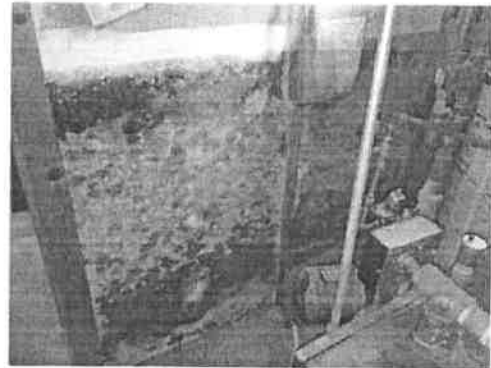


PCB Inspections

Through testing and remediation management, Stohl Environmental has helped clients resolve PCB contamination problems, turning a potential large scale concern into a more manageable solution.

Mold/Microbial Contamination Inspections

As NYS Certified Mold Inspectors and Contractors, our services include the identification and correction of the conditions that permit mold spores, bacteria and similar conditions to flourish in indoor environments. Stohl Environmental is well qualified to assist building owners in the identification and testing for Mold and Bacteria contamination including air sampling, bulk, and surface sampling. Our expertise in building systems allows us to understand not just where mold and other contaminants are located in a structure, but why it's growing and how to prevent its return. Stohl Environmental has assisted business owners, school districts, hospitals and private homeowners alike in the identification and remediation of Mold/Microbial contamination.



Indoor Air Quality

Stohl Environmental, LLC is well qualified to assist in Indoor Air Quality Investigations. Typical sampling may include Temperature and Relative Humidity Readings, Carbon Dioxide Measurement, Volatile Organic Compound Sampling and Mold/Dust/Animal Dander Sampling. Additionally, our staff of professionals possess the skills needed to identify problem areas and create effective mitigation recommendations.

SUMMARY OF SERVICES

Training

Stohl Environmental's Safety Training Program focuses on educating participants to the safety and health risks inherent in handling and working with hazardous materials, as well as training those individuals to minimize risks on the work site.

We have been an accredited safety training provider for nearly 10 years.

- Accredited by USEPA and NYSDOH as an Asbestos Safety Training Provider
- Accredited USEPA Training Provider for the Lead Renovator Course (RRP)
- NYSDOL Mold Training

Courses are offered in Two Locations:

- **Blasdell, NY** - A convenient location and state-of-the-art facility which features a comfortable classroom environment and an effective setting for hands-on activities.
- **Your Location!** - We are committed to conducting any of our curriculums at your office or site.

NYS Asbestos Courses:

A. Allied Trades

- i. Initial Course (12 hours)
- ii. Refresher Course (4 hours)

B. Contractor/Supervisor

- i. Initial Course (40 hours)
- ii. Refresher Course (8 hours)

C. Handler

- i. Initial Course (32 hours)
- ii. Refresher (8 hours)

D. Inspector

- i. Initial Course (24 hours)
- ii. Refresher Course (4 hours)

E. Operations and Maintenance

- i. Initial Course (16 hours)
- ii. Refresher Course (4 hours)

F. Project Monitor / Air Sampling Technician

- i. Initial Course (40 hours)
- ii. Refresher Course (8 hours)

G. Project Designer

- i. Refresher Course (8 hours)

OSHA Courses:

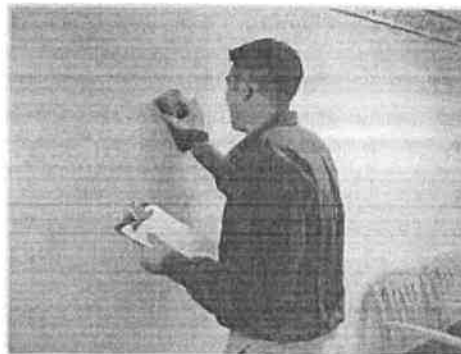
- A. OSHA 2-hour Asbestos Awareness
- B. OSHA 10-hour Training
- C. OSHA 30-hour Training

EPA Lead Courses:

- A. Lead Renovator, Remodeler, and Painter (8hour)

NYS Mold Assessment, and Contractor Courses:

- i. Mold Assessor (32 hours)
- ii. Mold Contractor Course (24 hours)
- iii. Mold Remediation Worker (16 hours)
- iv. Refresher (4 hours)

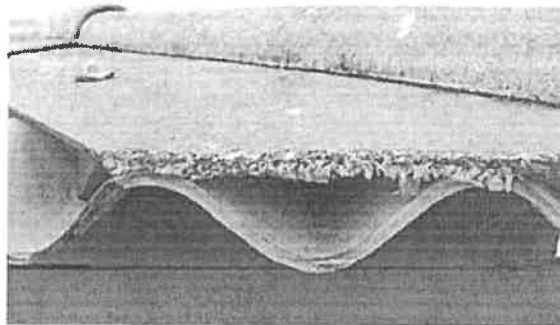


EXPERIENCE AND CAPACITY

Experience

Stohl Environmental, LLC: Since 1988, Stohl Environmental has grown to be Western and Central NY's largest and most-successful environmental consulting firm, specializing in Inspections, Remediation Planning and Project Monitoring for:

- Asbestos,
- Lead-Based Paint,
- Mold / Microbial Contamination,
- Polychlorinated Biphenyls (PCB's),
- Radon, and
- Indoor Air Quality (IAQ)



Our professional staff members are:

- NYS certified Asbestos Inspectors,
- NYS certified Project Designers,
- NYS certified Project and Air Monitors,
- NYS certified Management Planners,
- Environmental Professionals,
- Lead-Based Paint Risk Assessors,
- Abatement Supervisors,
- Members of the American Indoor Air Quality Association,
- NYS certified Mold/Microbial Assessors and Contractors, and
- Licensed and Professional Engineers.





HERITAGE RESOURCES, LLC

SELECTED PROJECT EXPERIENCE with CBCA & HR LLC

GRANT WRITING & ADMINISTRATION EXPERIENCE

SELECTED GRANT WRITING – \$42.6 Million Raised to date in Matching Grants

National Park Service – Save America's Treasures Grant for Oneida Community Mansion House, Oneida, NY

Better Buffalo Fund – BMSI / Buffalo Billion Funding

NYS Consolidated Funding Applications for NY Main Street, NY Main St Technical Assistance, NY Main St Anchor Grant, NYS Parks EPF Historic Preservation, Empire State Capital Projects, RESTORE NY, Heritage Grants

NYS Department of State (DOS) – NY Forward grant – Hamlet of West Falls

Preservation League of NYS - Preserve NY, TAG & NYSCA

Local Foundations - Margaret L. Wendt & Oishei Foundations

NY Landmarks Conservancy - Sacred Sites Program

Landmark Society of WNY – Preserve NY Grant Fund

SELECTED GRANT ADMINISTRATION

NYS EMPIRE STATE DEVELOPMENT CORP -

East Side Commercial District Program - Two Commercial Districts, \$1 M Budget: Local Program Administrators Training / Grant Administration / Design Services / Design Guidelines / Project Management for Bailey Avenue and Jefferson Avenue Commercial Districts

NYS DEPARTMENT OF STATE (DOS)

NYS DOS Local Waterfront Revitalization Program grant for Village of Lakewood NY

NY MAIN STREET PROGRAM GRANT ADMINISTRATION

NYS Homes & Community Renewal

Village of Sherman – 2022, Chautauqua County

Village of Springville (2015, 2017 & 2022) Erie County

Town of Eden (2018 & 2022) Erie County

Uptown Theater (2021) Anchor Grant, Oneida County



HERITAGE RESOURCES, LLC

Town of Eden (2018 & 2022), Erie County
Town of Burns / Canaseraga (2021-2022) Allegany County
Village of LeRoy, (2021-2023) Genesee County
Village of Lakewood, (2018-2020) Chautauqua County
Village of Cuba, 2019 – 2021) Allegany County
Village of Medina, Orleans County
Lumber City Development Corp, Oliver Street, Niagara County

BUFFALO MAIN STREET INITIATIVE GRANT ADMINISTRATION

NYS Homes & Community Renewal
Lovejoy Village Association - 2022
Broadway – Pratt Gateway Neighborhood Alliance 2021
Black Rock Revival – Amherst Street – 2018 & 2022
Allentown Association – Allen Street 2018
Kaisertown - Clinton Street 2017 & 2022

NYS PARKS – Environmental Protection Fund – Historic Preservation grant projects

- Oneida Community Mansion House, Oneida NY – 2018 \$600,000 EPF grant for Phase I of Historic Restoration Project & 2020 \$500,000 EPF grant for Phase II
- Shea's Performing Arts Center, Buffalo, NY – Ceiling Restoration project and the Audio Visual Upgrade Project
- Riviera Theater, North Tonawanda, NY – Theater Restoration Project
- First Baptist Church of Newfane, Newfane, NY – Historic Cobblestone Restoration Project, Stabilization Project

NY LANDMARKS SOCIETY – Historic Preservation Grant funding

- CAMP – Civil War Museum, Little Valley NY
- First Baptist Church of Newfane, Newfane, NY – Window Project

NYS DORMITORY AUTHORITY – (DASNY) – African American Cultural Center – Expansion Project, Buffalo, NY



HERITAGE RESOURCES, LLC

BUILDING RENOVATION / FAÇADE IMPROVEMENTS PROJECTS

ERIE COUNTY STOREFRONT REVITALIZATION PROGRAM – 2022-2023

\$10M grant fund from Erie County for storefront projects to businesses hurt by COVID.
73 projects provided with design concepts, bidding and construction administration

CITY OF GENEVA DOWNTOWN REVITALIZATION INITIATIVE (DRI)

Design Consultant Services for 16 historic building improvements. Prepare design concepts, coordinate SHPO submittals, assist City in grant administration – 2018-2020

ERIE COUNTY COMMERCIAL CENTER IMPROVEMENT GRANT PROGRAM

Term Consultant since 2003 – Façade projects in the City of Tonawanda, historic Villages of Alden, North Collins, Lancaster, Angola, Springville, Gowanda & Eden

NY MAIN STREET TECHNICAL ASSISTANCE GRANT – DESIGN SERVICES

Village of Sherman – Downtown Feasibility Report & Design Concepts

City of Canandaigua – Downtown Feasibility Report & Design Concepts

Village of North Collins – Design Concepts

University District Community Assoc. – Design Concepts & Guidelines

Port Henry / Town of Moriah / Essex County – Design Concepts

Town of Eden – Design Concepts and Design Guidelines

Village of Bath / Steuben County – Design Concepts and Liberty Street Historic District Design Guidelines

Village of Brocton – Design Concepts

Livingston County Downtown Planning for historic Villages of Livonia & Caledonia

PROJECT MANAGER – Historic Preservation Projects

Niagara Street Gateway Projects – Consultant to Watts Engineers for interpretive concepts, various signage, engraved street pavers related to the Black Rock Ferry Network to Freedom Underground Railroad Site

Shea's Center for the Performing Arts AudioVisual Upgrade Project – Project Manager, Grant Administration 2016-2017



HERITAGE RESOURCES, LLC

Shea's Center for the Performing Arts Ceiling Restoration Project – Grant Administration for NYS Parks Grant & Project Administrator for Ceiling Restoration (2013-2014) & AV Upgrade (2015-2016)

City of Buffalo DPW – Term Consultant – Allendale Theater /TOY roof replacement & terra cotta restoration (2017), Parkside Lodge Window Replacement (2015), JFK Community Center Façade Rehabilitation Project (2013-2014)

City of Buffalo – Cars on Main Street – Theatre District Historic Signage Project

Elmwood Historic Districts – Project Manager of National Register nomination efforts for Elmwood West and Elmwood West, upstate's largest historic districts

First Baptist Church of Newfane – Grant Writing & Administration, Exterior Conditions Report, Masonry Repair project, Roof Replacement & Structural Repairs

Historic Riviera Theatre – Exterior Restoration Project – Grant Writing & Admin

Waterman Centre for the Arts, Bath NY – Feasibility study, grant writing

Town of Collins, Town Hall Renovations, CDBG Grant Application

Town of Amherst Entranceways, Existing Conditions Report, National Register
Niagara Arts & Cultural Center - Grant writer, Reconstruction of Historic Drive

ReNewell LLC – Historic tax credit-funded adaptive reuse and historic rehabilitation of historic shirt factory into mixed use, Grant Administration



HERITAGE RESOURCES, LLC

CLIENT REFERENCES – GRANT SERVICES – JULY 2023

Oneida Community Mansion House – Grant Services

- National Park Service – Save America’s Treasures \$500,000 grant 2022
- NYS Parks EPF Grants \$500,000 2021 & \$600,000 2019
Christine Hall O’Neil, Executive Director (315) 363-0745 coneil@oneidacommunity.org

Buffalo Main St. Initiative (HCR) – Grant Amherst – 2018 & 2022

- Grant Administrator to LPA True Community Development Corp.
LPA: Janice McKinnie, Executive Director (716) 322-1900 truedcd@gmail.com

Buffalo Main St. Initiative (HCR) –Kaisertown – 2017 & 2022

- Grant Administrator to LPA True Community Development Corp.
LPA: Janice McKinnie, Executive Director (716) 322-1900 truedcd@gmail.com
Bryan Bollman, Councilmember 716-851-5151 bbollman@ch.ci.buffalo.ny.us

Buffalo Main St. Initiative (HCR) – Lovejoy - 2022

- Grant Administrator to LPA Lovejoy Village Association
LPA: Colleen Russell, President (716) 322-1900 colleen@lovejoyvillage.org

Village of LeRoy NY Main Street (HCR) Grant Administration – 2021

- Grant Administrator to Village
Mayor Greg Rogers (585) 768-2527 porp@villageofleroy.org
Village Clerk Eileen Carmel ecarmel@villageofleroy.org

Uptown Theater for Creative Arts NY Main Street Anchor Project – 2021

- Grant Administrator to UTCA – Briana & Devin Mahoney UTCA Board
devin@utcany.org, briana@utcany.org (310)270-5327

Empire State Development – Buffalo Billion Funding – 2019-2021

East Side Commercial District Program – Jefferson & Bailey Corridors

Grant Program Administration and Design Consultant – Subconsultant to:

Janice McKinnie, President, Developments By JEM, developmentsbyjem@gmail.com,
(716) 238-0681



HERITAGE RESOURCES, LLC

**Town of Eden, NY – NY Main Street (HCR) Grant Writing & Grant Administration
NYMS TA – 2017 / NYMS Grant 2018 / NYMS Grant 2021**

Melissa Hartman, Supervisor, mhartman@edenny.gov (716) 992-3408

Buffalo Main St. Initiative (HCR) – Broadway Pratt 2020

– Grant Administrator to LPA True Community Development Corp.

LPA: Janice McKinnie, Executive Director ((716) 322-1900 truecdc@gmail.com)

Buffalo Main St. Initiative – Allentown Association - 2018

Seth Amman, Board Member – seth.ammann@arch-type.com 716-249-4717

**Town of Eden, NY – NY Main Street (HCR) Grant Writing & Grant Administration
NYMS TA – 2017 / NYMS Grant 2018 / NYMS Grant 2021**

Melissa Hartman, Supervisor, mhartman@edenny.gov (716) 992-3408

Village of Cuba, NY – NY Main Street (HCR) Grant Administration - 2019

Michele Miller, Mayor – mmiller.mayor@gmail.com, (585)-968-1560

Village of Lakewood, NY – NY Main Street (HCR) Grant Administration - 2018

Edward McCague, Trustee – ejm200@verizon.net, (412) 720-0605

Erie County Commercial Center Improvement Program (CDBG) – since 2003

Department of Environment and Planning, County of Erie, NY

Paul D'Orlando, Project Manager, Paul.Dorlando@erie.gov

