

VILLAGE OF ENDICOTT
CLERK / TREASURER

CURB & SIDEWALK – ADDITIONAL INFORMATION

The following is a tentative schedule of events or time frame as to what may or may not occur :

1. Received by the Mayor's or the Clerk's Office.
2. Filed at the next Regular Board Meeting, under Petitions on the Agenda.
3. Referred to Engineering for signature and verification.
4. Returned to Superintendent of Public Works and the Mayor.
5. Placed on a list and considered during the Budget for construction.
6. Concrete Curbs are constructed May thru October.
7. Superintendent of Public Works sends a notice to the Mayor & Board of Previous Summer construction in November & December.
8. The Board of Trustees request a Public Hearing and the Clerk sends a letter to residents of the amount owed in December or January.
9. A Public Hearing is held.
10. The Board of Trustees authorizes the Treasurer to do Billing and establishes an interest free period in January or February.
11. The Treasurer sends the Billing Notice - a 2 Part White & Yellow Form to residents.
12. A ONE Month Interest free – all of February or March.
13. After that 6% per annum.
14. Assessment is not placed on the first year tax after billing, but is held for collection for 1 year at the 6% per annum.
15. The resident has approximately 14 to 16 months to pay before being placed on the Roll.
16. Installment payments are not accepted.
17. Tax and Assessment must be paid in full. Unpaid bills are sent to Broome County for collection with the prevailing fiscal year interest rate.

CURB / GUTTER and SIDEWALK PETITION

Endicott, New York

_____, 20____

To the Mayor and Board of Trustees
Village of Endicott, New York

Gentlemen:

WE, the undersigned, property owners, respectfully petition your honorable body to construct or cause to be constructed a curb and gutter on _____
From _____ to _____

We agree to pay one-half of the cost of construction.

NAME

ADDRESS

NAME	ADDRESS
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

STATE OF NEW YORK)
COUNTY OF BROOME) ss.

_____, being duly sworn, says:
I reside at _____ in the Village of Endicott, County of Broome, and State of New York. I know each of the persons whose names are subscribed to the foregoing petition, containing _____ Signatures, and know that said petition is signed by the owners of more than one-half of the frontage on the street, or on the part thereof, proposed to be improved, which is described in said petition, and that each of them subscribed the same in my presence, and upon so subscribing declared to me that the foregoing statement made by him or her was true.

Subscribed and sworn to before me, this _____ day of _____, 20____

Notary Public, Broome County.