

REQUEST FOR QUALIFICATIONS

Notice is given that the Village of Endicott Water Department is seeking to retain an **engineering firm(s) to provide a COMPREHENSIVE STUDY OF THE WATER SYSTEM as follows:**

- 1. Hydraulic Study (determine problem areas) Completed by 12/1/2019**
- 2. Flushing Procedures (for different areas) Completed by 8/1/2019**
Chemical Usage
Storage Requirements (for different areas, too little, or too much)
Hayes Avenue vs Main Street System Connection Recommendations (review connection between two pressure systems)
- 3. Rate Structure Completed by 8/1/2019**

Each of these three (3) items will be evaluated separately, it is not necessary to express interest in all items. The expression of interest must state which items are being submitted for consideration.

The Village will select a qualified firm according to the following criteria, listed in order of decreasing importance: (1) approach and understanding of the proposed work, (2) prior similar experience, (3) experience of the proposed staff, (4) familiarity with State and Local requirements, (5) prior experience with the Village of Endicott (6) logistics and familiarity with project area.

An Expression of Interest (EOI) shall be limited to a maximum of a three (3) pages. Special Project Requirements: (1) A responding firm or joint venture may submit only one set (4 copies) of the Expression of Interest. (2) The firm should indicate who will be the Principal-in-Charge and the Project Manager. (3) The EOI should be responsive to selection criteria listed above. Proposers are encouraged to **submit DBE subconsultants where appropriate.** Subconsultants, subcontracting and/or joint ventures are permitted only as submitted in the EOI.

Interested firms should submit four (4) copies of their Expression of Interest (“EOI”) to the address below no later than 2:00 P.M. on February 28, 2019. **All questions related to this RFQ shall be directed to:**

Kevin Pero
Chief Operator
Village of Endicott Water Department
618 South Street
Endicott, NY 13760
Phone : (607) 757-2497

SUBMIT EXPRESSIONS OF INTEREST TO:

Anthony Bates
Village of Endicott Manager
Endicott Municipal Building
1009 East Main Street
Endicott, NY 13760