



Village of Endicott

Linda Jackson, Mayor

R. Ted Warner, Trustee
Patrick Dorner, Trustee
Nicholas Burlingame, Trustee
Timothy Wright, Trustee

A Quality Community

Anthony Bates, Village Manager

Board Meeting January 3, 2022 6:00pm

Order of Business

1. Pledge of Allegiance – Moment of Silence

2. Fire and ADA Compliance Announcement

3. Mayor Announcements

Since the Trustees would like the office next to my secretary, Anthony and I decided to let the new clerk and intern use the conference room. This is a win for everyone.

We won the 10 million dollar grant from the DRI. The state is in charge, and will have a kick off meeting soon.

Celebrated Marcia, secretary for the firemen and street department, and firemen Worden and Stokes retirement party.

Another presentation of Washington Avenue designs. We plan on starting construction in the spring.

Anthony and I talked to the Broome County Arts Council and some companies involved about the art park.

Fitness equipment for Endicott and Jonson City has arrived in storage at our central garage.

Town of Union is providing this for us.

With new companies and business coming to Endicott, we are talking to the owner of the former Endicott Inn property about a high end hotel.

Attended a Triple Cities Pilots dinner. We discussed upgrades to the airport as well as a possible longer runway to accommodate larger planes – maybe even jets

I appreciate Nick helping with the Chamber of commerce initiative of community events with the North side. Now that Eileen is gone, Endicott Proud has offered to help with events. We also need help with an ethnic festival I heard about from downstate trustees at a conference.

Many water department projects are finishing up. We will be purchasing residential and commercial water meters and date collection systems. Water rates will need to be raised.

At a parking committee meeting we discussed four additions to our code 235 for streets. We will revisit this at our next board meeting.

Attended the swearing in for three new police officers, Parks, Clark, and Lewis. Welcome to our family!

Deputy Mayor:

A deputy mayor is not a state mandated office and I am under no legal obligation to have one. Many mayors before me only chose someone to do this if they were to be out of town for a meeting. With zoom I can now run a meeting while on vacation.

My main concern is managing our department heads during a n emergency. Our village manager already does this now, and it is in his contract. According to our emergency plan, the order is the mayor, deputy mayor if there is one, then the Village manager. Since Anthony is not political, knows the department heads, knows how the Village is run, and is at the Municipal building every day – he is the perfect one to manage in case of any emergency anyway. We must amend his contract to be more specific in this area so there is no question as to who will be in charge. The mayor or deputy mayor can still call for a state of emergency, etc. We need to keep politics away from emergencies.

I am now appointing Trustee Nick Burlingame as my deputy mayor. I appreciate all of the work he has done for the community on the North side, his understanding of NYCOM and rules, etc. Welcome Deputy Mayor Burlingame.

4. Trustees

Deputy Mayor Burlingame-thanked the Mayor for appointing him as the Deputy Mayor. Congratulated both Trustee Warner and Trustee Wright on their swearing in ceremony this past Saturday. Commented that this meeting is being done remotely

Warner-welcomed all to the meeting this evening. Thanked both Judge Totolis and Trustee Burlingame for assisting in the Swearing In Ceremony.

Trustee Warner made a motion to add Meeting Procedures to New Business of this regular meeting and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Absent	Wright-Yes	

Trustee Warner made a motion to add Legal Services Agreement to New Business of this regular meeting and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Absent	Wright-Yes	

Trustee Warner asked the Mayor to provide information re: Art Park. the Fitness Park and the Ethnic Festival. He commented on the sign over the McKinley Ave bridge, the sign belongs to Endicott, he would like the board to discuss this and if there is going to be a business name on there, such as Visions was, all other businesses should have equal opportunity to have their names placed as well.

Trustee Burlingame made a motion to add Conflict Legal Services Agreement to New Business of this regular meeting and seconded by Mayor Jackson

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Absent	Wright-Yes	

Trustee Dorner-Congratulated the 2 elected Trustees, spoke of a proposed meeting with Chief Operator Kevin Pero re: the engineering of the water system works

Trustee Wright- thanked the voters for his election, spoke of his goal to make a difference and make Endicott a better place.

5. Village Manager – he spoke of the award of the DRI, attended the water board meeting, had a meeting at Logan Field and was informed there is a State Tournament scheduled here for the next 3 years so he wants to make sure the ballfields are in good shape. Had a meeting re: CDBG funds with the Town. He has been working on the capital improvement plan for the airport. The Village was awarded 2 of 3 of our CFA applications. One was for the Brownfield Opportunity Area Grant and the other is for Water Quality Improvement Grant for our Wastewater Treatment Plant. He welcomed Trustee Wright to the Village board.

6. Attorney for the Village

In response to Trustee Warner’s question, the Deputy Mayor appointment is not required to be voted so it can be done anytime after 1/1/22. He stated that Mayor Jackson appointed him correctly. He recommended looking at the VOE Zoning Code and make any necessary changes and possibly appointing a committee. He congratulated Trustee Wright on his election and Trustee Warner for his re-election.

7. Special Presentations- None

8. Public Hearings (next LL is #1- for the New Year)

a. Public Hearing re: LL#01-2022- Noise Control Law

As no one wished to speak, the Mayor closed the public hearing

9. Resolutions/Local Laws (next R# and LL# is #1)

Chief Garey spoke up and noted that 11:00pm would be far more appropriate.

A motion to amend Section 5A-Vocal Noise to 11:00pm-7:00am, not a 9:00pm start in LL#01-2022 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

b. SEQR Review parts 1-3- Noise Control Law

A motion to declare a negative declaration was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

c. R#01-2022 to approve LL# 01-2022- Noise Control Law

A motion to approve was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

10. 1st Hearing of Visitors

Christine Ellison- comments re: the sign at the entrance of the Village.
David Jenson-congratulated Trustee Wright and Trustee Warner on their elections
As no one else wished to speak, the Mayor closed the 1st hearing of visitors

11. Approval of Minutes

VOE 12/6/2021

A motion to approve was made by Trustee Burlingame and seconded by Trustee Dorner
Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
Dorner-Yes Wright-Yes

12. Communications for Filing

- a. Town of Union- 239 Review Submission Form- 601 N Duane Ave (original & updated)
- b. Notice from Pivot Energy
- c. Town of Union Agenda- 12/15/2021, Special Board Meeting 12/21/2021
- d. Notice from the Department of State- Brownfield Opportunity Areas Program
- e. Notice from the Department of State-Award letter re: Downtown Revitalization Initiative
- f. VOE Water Board Meeting Minutes- 12/16/2021
- g. Notice from Department of Planning & Economic Development re: Local Law for Noise Control

A motion to approve all communications was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
Dorner-Yes Wright-Yes

13. Communications for Action

- a. IAFF Negotiations 2021 (Amended version)

A motion to approve was made by Trustee Burlingame and seconded by Trustee Warner
Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
Dorner-Yes Wright-Yes

- b. Offer to supply temporary Associates- PeopleReady

There are no set limits as to how many temporary people per day. The Village normally requests 6 per day, they request a 24 hr notice if 6 is not needed. The Village is not obligated to pay the full 4 hrs if they leave on their own.

A motion to amend the contract from 1/1/2022-6/30/2022 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
Dorner-Yes Wright-Yes

A motion to accept the PeopleReady labor agreement was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
 Dorner-Yes Wright-Yes

c. Part time Clerk Position

A motion to approve the position at \$16/hrly for a maximum of 20 hrs per wk was made by Trustee Burlingame and seconded by Mayor Jackson

Item Held Over by Trustee Warner

d. Land Use Agreement & Conservation Easement- 105 ½ Skye Island Dr

A motion to accept the agreement was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
 Dorner-Yes Wright-Yes

14. Bid(s)

a. A request from Chief Patrick Garey to award the Police Vehicle Bid to DeNooyer Chevrolet in the amount of \$45,378.00. DeNooyer Chevrolet was the lone bidder.

A motion to accept the sole bid was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
 Dorner-Yes Wright-Yes

A motion to award the bid to DeNooyer Chevrolet in the amount of \$45,378.00.was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
 Dorner-Yes Wright-Yes

15. Accounts Payable for Action 12/20/2021 \$423,360.38 (Revised)

GENERAL	\$141,693.36
LIGHT	\$152,874.62
WATER	\$71,353.70
WASTEWATER	\$38,823.59
CAPITAL	\$0.00
LIBRARY	\$19,578.43
PARKING	\$36.68
TRUST & AGENCY	\$0.00

TOTAL	\$423,360.38
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A motion to approve was made by Trustee Burlingame and seconded by Trustee Dorner
Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
Dorner-Yes Wright-Yes

15a. Accounts Payable for Action 1/3/2022 \$167,437.16

GENERAL	\$107,622.58
LIGHT	\$7,731.57
WATER	\$16,915.91
WASTEWATER	\$25,689.85
CAPITAL	\$0.00
LIBRARY	\$9,160.00
PARKING	\$317.25
TRUST & AGENCY	\$0.00
TOTAL	\$167,437.16

A motion to approve was made by Trustee Burlingame and seconded by Trustee Warner
Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
Dorner-Yes Wright-Yes

16. Unfinished Business

a. A request from Fire Chief Joe Griswold to award the Code Enforcement building Roof bid to Brent Dyer Construction in the amount of \$39,969.00

The bids were publicly opened on 11/29/2021 at 2:10pm with the following bids received:

Brent Dyer Construction \$39,969.00
Titan Roofing \$98,500.00
Marchuska Brothers Construction \$96,275.00

A motion to award the Code Dept Roof Project was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes
Dorner-Yes Wright-Yes

17. New Business

a. A motion was made by Trustee Warner to approve the Meeting Rules that were voted in by majority vote on 8/16/2021 and to be used for the year 2022.

Seconded by Trustee Burlingame.

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

b. A motion was made by Trustee Burlingame to accept the Legal Services Retainer Agreement with Coughlin & Gerhart and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

c. Conflict Services Agreement- **Tabled by Mayor Jackson**

Great detail of comments and thoughts were presented from each of the Trustees regarding this issue. Video and transcripts are available.

18. 2nd Hearing of Visitors

Frank Bertoni, 327 Bermond Ave- Welcomed Trustee Wright to the board. Asked if the Village, by opting in for the Cannibus Law, did you do this by allowing the time to run out or did you go through the public hearing process and try to receive input from the residents? Trustee Warner replied that he didn't remember if they held a public hearing but they did not vote so they were automatically opted in for both. He asked that the board allows for resident input.

Christine Ellison- Comments re: Legal Services

Carol Layton, 123 Wilson Ave- Comments re: Legal Services and comments re: the hiring of a clerk when maybe the Trustees would like to take on some of the responsibilities.

Terri Farrell, 404 Hazel Ave- Comments re: the improvement of our Village Parks.

Congratulations to both Trustees Warner and Wright

Shannon Sharpe, 528 Woodford Ave- comments re: the length of tonight's meeting, the PeopleReady contract.

As no one else wished to speak, the Mayor closed the hearing of visitors

19. Mayor Comments- None

20. Trustees Comments

Trustee Warner- comments re: Meeting Procedures and making sure the agenda remains the same as written in the Meeting Procedures

Trustee Dorner- requested that the Attorney to the Village's name is placed back on the letterhead of the agenda

21. Executive Session- None

22. Adjournment

A motion to adjourn at 8:14pm was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain

Burlingame-Yes

Warner-Yes

Dorner-Yes

Wright-Yes