

Village of Endicott Linda Jackson, Mayor

Timothy P. Wright, Deputy Mayor Nicholas Burlingame, Trustee

R. Ted Warner, Trustee

Patrick Dorner, Trustee

A Quality Community

Anthony Bates, Village Manager

**Board Meeting**

**April 3, 2023**

**6:00pm**

**Order of Business**

**1. Pledge of Allegiance – Moment of Silence**

**2. Fire and ADA Compliance Announcement**

**3. Mayor Announcements**

Attended meetings re: Village department budgets. Between applying for grants and expenses, we do go over these during the year as well.

Had meetings with Brandi from our Media group to discuss revising the Village website.

Attended a Northside Neighborhood Watch Meeting. I was able to see a new type of garbage truck the Village is considering purchasing.

Attended the grand opening of the new grocery store on the Avenue. I met with Mr. Harkness, a commercial real estate developer who has purchased several properties on the Avenue. We are seeing a lot of movement on the Avenue and nearby streets.

Most of the grant money from the 10-million-dollar DRI grant is for private projects. They will be starting soon now that Spring is here. Talked with many Avenue businesses and they are very excited to see the progress that is starting.

The request for the 7 million dollars for our Ranney well filter system, among other requests, should be on the next Senate agenda.

Attended an Association of Towns and Villages meeting. NYSEG representatives were the speakers. The General Manager of Dick’s Sporting Goods will be speaking at the meeting in May.

**4. Trustees**

**Burlingame-**Yard Waste collection begins 4/14, weather permitting. He congratulated the new officers from graduating from the Police Academy. Easter in the Park was very successful with a phenomenal turnout. He stated we need to finalize the Refuse Law. He received numerous calls re: a blowup sign on the Ave. Code has intercepted and taking care of this issue. He asked the Mayor if we were being charged extra to revamp the Village website. Mayor Jackson stated that there will be no additional charges.

A motion to add Lt. Scott Carpenter’s retirement resignation letter to action item # 13g was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

**Wright-** Attended the Easter in the Park event. He spoke with the Village Park tech, Darrin Moody and discussed the addition of an extra Parks employee during the summer months, possibly a street dept employee? Seasonal employees will start in May.

Feels Parking needs to be enforced. Also feels we should look into another Parking Meter Attendant, maybe part-time. He stated he is confused with this parking position and should be more efficient. Mayor Jackson to speak with Asst Chief Williams. He spoke of the proposed budget and wants to look into what needs our attention such as new trucks, central garage mechanic etc.

**Dorner-**spoke of the budget sessions. Asked the Mayor if she had heard from Schumer re: $7 million in which he never came through. Asked if anyone had reached out to Molinaro, Mayor Jackson and Trustee Burlingame stated they would contact him. He asked about the Daycare Group on the Ave and if they were going to be tax exempt. Mayor Jackson stated they are renting so this would not apply. Spoke a little about the economy.

**Warner-**Trustee Warner made a motion to add the GFJ statue repairs to the agenda under New Business was made by Trustee Warner and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

A motion to add the Host Community Agreement (HFC) to the agenda under New Business was made by Trustee Warner and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

Trustee Warner gave an update on the Tree City USA- The policy has to become a law. First the DEC has to approve it, then it can be submitted to the State as a Local law.

Trustee Warner corrected a statement from the Mayor from the last meeting re: the alley behind M&T Bank and a gazebo being placed. He stated the plan did include a gazebo and was approved but not funded as of yet. The Mayor stated that she was told this by Chris Maby through an email, she is to forward this email to the Trustees. The First United Methodist Church is now listed through a realtor. He discussed the 2 budget meetings that all of the Trustees had attended as well as department heads. He reminded all that the Carousel and Band Organ Rally is on July 22nd and 23rd.

**5. Village Manager –** spoke of the budget meetings. He is working on closing out 3 grants that he is working on. Met with a developer re: a potential project on Washington Ave., additional funding is being pursued.

He has a meeting tomorrow re: the new pole barn. He submitted the paperwork for the COVID relief program. Applications for the Hazard Mitigation Grant Program for (3) generators for the water dept. are all moving along and now just waiting to receive funding thorough the approval process.

**6. Attorney for the Village -**met with the Fire Marshal re: Refuse Law. He recommends increasing the fines for grass removal. He will begin drafting this Local Law. He sent the Local Law to the Trustees re: the bus law. He had emailed the Trustees the drafted Local Laws re: Groats and Davis Ave but hasn’t heard anything. He will resend the email to the Trustees.

**7. Special Presentations**

Broome County representative- State of the County

**8. Public Hearings**

a.Call for a Public Hearing on 4/17/2023 re: a Local Law amending Chapter 235/Vehicles & Traffic Law

A motion to call for the public hearing on 4/17/23 at 6:00pm re: a Local Law amending Chapter 235/Vehicles & Traffic Law to restrict parking on certain parts of Jenkins St was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

b.Call for a Public Hearing on 4/17/2023 re: VOE tentative Budget 2023-24

A motion to call for the public hearing on 4/17/23 at 6:00pm re: VOE tentative Budget 2023-24

was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

**9. Resolutions/Local Laws**

a. R# 07-2023- NYSDOT Highway Inventory Update

A motion to approve R#07-2023-NYSDOT Highway Inventory Update was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

**10. 1st Hearing of Visitors**

Matt White, 10 Harrington Rd, Johnson City- asked for a copy of the Washington Ave designs. Trustee Wright suggested emailing them to him. Village Manager Bates asked for his email and he will forward to him.

Tressa Schwartz, 305 N Nanticoke Ave- comments re: the traffic pattern on N. Nanticoke. It is noted this is a State St and should be State issue. Trustee Warner suggested placing a radar sign.

As no one else wished to speak, Mayor Jackson closed the 1st hearing of visitors

**11. Approval of Minutes**

VOE 3/20/2023

A motion to approve the minutes for 3/20/23 was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

**12. Communications for Filing**

a. Notice from BlueWave- Ground Lease Opportunity for Solar Farm development at 726 W Main St, Endicott, NY

b. Notice from NYSDOT re: Pavement Rehabilitation Project

A motion to accept communications a & b was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

**13. Communications for Action**

a. Light Commission resignation and re-nomination

A motion to accept the Light Commission resignation of Kevin Babcock was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

A motion to appoint Eileen Konecny, seat #7 with a term expiring on 12/31/2023 to the Light Commission was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

b. Café Permit- The North Brewery

A motion to approve the 2023 Café Permit for the North Brewery was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

c. CFJ Block Party (waiting on EPD eval- received)-5/6/2023-11:00am-12:30pm- waiting on EPD eval

A motion to approve the CFJ Block Party, contingent on the following: adding the Village as an additional insured (received 4/23), receiving the EPD eval and confirming 75% of owner signatures was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

d. Downtown Revitalization Initiative Grant Agreement

A motion to approve the Downtown Revitalization Initiative Grant Agreement was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

e.Excellus Renewal

A motion to accept the Excellus Renewal with the contract period of 6/1/23-5/31/24was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

f. WWTP Request for salary increase- Secretary

A motion to increase a salary increase for Sandy Howland to $15.25/hr effective 6/1/23 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

g. Lt. Scott Carpenter’s Retirement Resignation letter

A motion to accept Lt. Scott Carpenter’s Retirement Resignation letter was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

**14. Bid(s)- None**

**15. Accounts Payable for Action $488,786.38**

|  |  |
| --- | --- |
| **GENERAL** | **$99,112.74** |
| **LIGHT** | **$11,882.71** |
| **WATER** | **$38,596.03** |
| **WASTEWATER** | **$136,309.66** |
| **CAPITAL** | **$202,230.86** |
| **LIBRARY** | **$40.47** |
| **PARKING** | **$613.91** |
| **TRUST & AGENCY** | **$0.00** |
| **TOTAL** | **$488,786.38** |

A motion to approve the accounts payables for 4/3/23- $488,786.38 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

**15a.** ACH’s for 4/3/2023- $3,794.29

A motion to approve the ACH’s for 4/3/2023- $3,794.29 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

**15b.** Pre-Paids for 4/3/2023- $33,116.39

A motion to approve the Pre-Paids for 4/3/2023- $33,116.39 was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes

**16. Unfinished Business- None**

**17. New Business**

a. GFJ Statue repairs- discussion was had as to the whether the Village will donate money towards the repairs- Trustee Burlingame suggested having Brian Steele come in for the board meeting on 5/1/2023 to discuss their thoughts- **No action was taken**

b. Discussion of the Host Community Agreement (HFC)

Attorney McKertich suggested we send a letter, in which he would draft, with a request for a meeting to open up the discussion

**18. 2nd Hearing of Visitors**

No name given-Question as to where a solar farm would be placed?

As no one wished to speak, Mayor Jackson closed the 2nd hearing of visitors

**19. Board Comments**

**Burlingame-** spoke of a “boom box” at the Carousel. Suggested purchasing a new speaker system. Suggested looking into the parent pick up process for the possible Day Care center on the Avenue, Mayor Jackson stated that pickup would be in the back.

**Dorner-** asked about the Subway on the Avenue, Mayor Jackson did not have any concrete information. He asked if there were any concrete dates to tear down the IBM buildings on McKinley Ave, Mayor Jackson stated there was not a scheduled date as of yet.

**20. Executive Session**

To discuss the employment history of a particular person; and matters leading to the employment of a particular person.

A motion to enter into executive session at 7:52pm to discuss the employment history of a particular person and matters leading to the employment of a particular person was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes

Dorner-Yes Wright-Yes

A motion to exit executive session at 9:01pm was made by Trustee Burlingame and seconded by Trustee Wright

A motion to approve a salary increase for Assistant Chief Craig Williams at $100,000.00/yrly, effective immediately and on August 1, 2024 the salary will increase to $102,500.00/yrly which includes 12 paid holidays per calendar year, 5 weeks’ vacation per calendar year, 2 personal days per calendar year and 8 hours of sick time per calendar month was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner-Yes

Dorner-Yes Wright-Yes

**21. Adjournment**

A motion to adjourn at 9:04pm was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright-Yes