

Village of Endicott Linda Jackson, Mayor

Timothy P. Wright, Deputy Mayor

Nicholas Burlingame, Trustee

R. Ted Warner, Trustee

Patrick Dorner, Trustee

A Quality Community

Anthony Bates, Village Manager

**Board Meeting**

**July 17, 2023**

**6:00pm**

**Order of Business**

**1. Pledge of Allegiance – Moment of Silence**

**2. Fire and ADA Compliance Announcement**

**3. Mayor Announcements**

Gave the water well contract to the Town of Union. I will go to the Town of Union on Wednesday for their board meeting and talk to them.

Attended a CPTED committee meeting. We are moving ahead with problem property lockdowns and evictions

Kevin, Anthony, Tim and I met with Johnson City officials regarding the water main to connect our new water well to our water system in Endwell. They would not budge from the $400,000.

Deputy mayor Wright is also working with me on reviewing the CDBG contract we now have with the Town of Union and the Village of Johnson City.

Anthony and I met with Bram Berg and Tony from Binghamton sports. They need more space and are considering 26 – 30 Washington Avenue.

Had a meeting discussing the possibility of solar panels at the dump next to the sewage treatment plant. Phil from the Wastewater plant is contacting NYSERDA for our options. So far, we have three companies interested in this project. But we need a lot more information.

Next week, Deputy mayor Wright and I will be attending a networking session for the Chamber of Commerce at Traditions at the Glen.

We now have a relationship with RISE. This is a domestic abuse help organization.

With all our police attempt to do, bad things still happen. Until these last two months, there had only been two murders in the Village in the last ten years. This is extremely concerning to all of us. The police chief and I have gone over many possible causes. We are taking this very seriously. We need to address this discovery and bail reform problem to expedite arrests and ensure convictions.   Chief Garey has worked with Assemblywoman Lupardo to come up with some items in the Governor’s budget, but we have yet to see how that will be distributed.

We now have license plate readers at the entrances of the Village. These are connected to Broome County and can report any illegal or vehicles of interest coming into our Village.

I signed the grant for the fire department $250,000 grant for a fire boat and other emergency equipment.  It is great to see our grant requests coming to fruition.

With the material costs rising, the Washington Avenue bids came in too high.  Anthony is working with the engineering firm on either eliminating parts or looking for more money.

The DRI grant we received a few months ago is going well. The private projects should be starting any time now. The matching grants from the Village will hopefully be able to apply for by next month.

We enjoy many concerts in our area. Little Italy, the event Center, library, Highland, Vestal, etc. I want to thank Warren from the library for keeping us informed of all of these. He prints copies of these schedules so we can post them on or web site and copies for the rotunda.

**4. Trustees**

**Burlingame-** A motion to add water infrastructure improvement grant to tonight’s board meeting under item #13-o and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

Little Italy has been having success with their Farmer’s Market on Oak Hill Ave. He stated the refuse committee held its final meeting last week and have arrived at a compromise. He stated that he is reviewing the smoking laws and will discuss at a future meeting.

**Wright-** mentioned in re: to the refuse committee, fees still need to be finalized. Attorney McKertich added we should do all fees together. He asked about the Water Main with Johnson City and asked about money from Lupardo’s office. The Mayor added that she has asked them and will reach out again.

**Dorner-** The Mayor clarified it was the Town council that will not agree to giving the Village the extra CDBG monies, not the Village Trustees. Comments re: safety and public comments re: the Washington Ave bids.

**Warner-**asked the Attorney if anything changed re: Permits. A motion to add Permits to call for a public hearing to tonight’s board meeting under item #8 b and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

Asked the Mayor about the map for Techworks and if she has it, she stated yes but copies are not made yet. He asked about 26-30 Washington Ave and who is going in there? The Mayor stated it may be a sporting place. He asked about the solar panels and the Mayor stated they are in discussion for being placed at the Airport. The Mayor stated they have already spoken to the FAA but added there is nothing in writing yet from the FAA. He asked where the license readers are located. The Mayor responded by saying there are 5, she was not sure where they all were but added a few on the Main St’s and Nanticoke Ave. He reminded all that Endicott Rotary has been organizing the Band organ and Carousel rally, this is being held this weekend at Highland Park.

**5. Village Manager**

Met with the engineers for the Washington Ave project as well as State and Town officials. He met with engineers re: the water project and the Ranney well. Applications are being sent in as well as a ban renewal is coming up. Consolidated Funding Applications (CFA) are due on 7/28, this is for the Union district. He spoke of workers comp renewal and liability increases. Spoke of the intensive IT software security that is being implemented over the next few months.

**6. Attorney for the Village**

Passed out the permit form to be called for a public hearing. He spoke of the Solar Law and whether they would like to have drafted and also to decide whether to do the solar project at the WWTP facility. As of now, Village laws do not allow for solar development. Going forward, there may be certain judgement calls moving forward they will be faced with.

**7. Special Presentations- None**

**8. Public Hearings**

a. Public Comment re: LL #08-2023- to add a 4-way stop at the intersection of Loder Ave & Edwards St

Vicky Monticello 404 S. Loder Ave- comments re: the Broome transit sign at this location and would like it removed. She is in agreement with the 4-way stop.

McDonough, 406 S. Loder Ave- comments re: the 4-way stop.

Donna Moody- comments in support of the 4 way stop

As no one else wished to speak, Mayor Jackson closed the public hearing

b. A motion to call for a public hearing on 8/7/23 re: Permits, Banners, Event and Block Permits amending chapter 193 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**9. Resolutions/Local Laws-**

a. LL #08 -2023- to add a 4-way stop at the intersection of Loder Ave & Edwards St

A motion to approve LL #8- 2023 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

***VILLAGE OF ENDICOTT***

***LOCAL LAW NO. 8 OF THE YEAR 2023***

*A LOCAL LAW AMENDING CHAPTER 235 OF THE VEHICLE AND TRAFFIC LAW*

*TO ADD A FOUR-WAY STOP AT THE INTERSECTION OF*

*LODER AVENUE AND EDWARDS STREET*

*Be it enacted by the Board of Trustees of the Village of Endicott as follows:*

*Section 1. Amendment to Section 235-67, Schedule VII: Stop Intersections*

*Section 235-67 of the Village of Endicott Code shall hereby be amended by adding the following to Schedule VII:*

***Direction***

***Stop Sign on of Travel At Intersection of***

*Edwards Both Loder Avenue*

*Loder Avenue Both Edwards Street*

*Section 2. Remainder*

*Except as hereinabove amended, the remainder of the Village Code of the Village of Endicott shall remain in full force and effect.*

*Section 3. Separability*

*The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.*

*Section 4. Effective Date*

*This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.*

**10. 1st Hearing of Visitors**

Alberta Fiori-Gazda- comments and questions re: Washington Ave bids and a FOIL request. Comments on the timing of forming the Washington Ave committee and the costs of everything now

Rose Bayer, 302 E Franklin St- brought a petition requesting speed enforcement on E. Franklin St

As no one else wished to speak, Mayor Jackson closed the 1st hearing of visitors

**11. Approval of Minutes**

VOE 6/5/2023

A motion to approve the VOE 6/5/2023 minutes was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**12. Communications for Filing**

a. Email from Doug Courtright re: the VOE water board meeting 6/15/2023

b. Notice from Charter Communications re: updated changes- 6/28/2023 & 7/7/2023

c. Notice from the Dept. of State re: the received and filing of Local Laws #6 & 7

A motion to approve filing a-c was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**13. Communications for Action**

a. Block Party request-S. Loder Ave-8/27/2023

A motion to approve the Block Party request-S. Loder Ave (between Wheeler & Edwards St)-8/27/2023 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

b. GUSTO Festival- 8/25/2023

A motion to approve the GUSTO Festival Permit- 8/25/2023 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

c. GUSTO Festival-temporary lifting of the Open Container Law

A motion to approve the GUSTO Festival-temporary lifting of the Open Container Law between the hours of 5:00-9:00pm was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

d. GUSTO Fireworks Application

A motion to approve the GUSTO Fireworks Application 8/25/23 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

e. EPAC Shakespeare in the Park- 8/17-8/19/2023

A motion to approve the EPAC Shakespeare in the Park- 8/17-8/19/2023 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

f. Request by Seth Jacobus, Library Director to apply for the NYS Public Library Construction Grant

A motion to authorize the Mayor to sign the Grant and allow Seth Jacobus to apply for the NYS Public Library Construction Grant was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

g. CSEA Clerical Contract

A motion to approve the CSEA Clerical Contract was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

h. Light Commission Appointments

A motion to approve John Visser for seat #2 on the light board, term exp is 12/31/2023 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

A motion to approve Jim McCabe for seat #7 on the light board, term exp is 12/31/2023 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

i. Workers Compensation Renewal

A motion to approve the Workers Compensation Renewal 7/1/23-6/30/25 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

j. Block Party Request- Sunset Terr-D. Baker

A motion to approve the Block Party Request, 8/26/23- Sunset Terr-D. Baker was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

k. Retirement email re: Eric Beavers, EPD

A motion to accept the retirement email re: Eric Beavers, EPD was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

l. Downtown Improvements URI Capital Project

A motion to approve the Downtown Improvements URI Capital Project was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

m. DASNY Grant Disbursement Agreement

A motion to approve the DASNY Grant Disbursement Agreement in the amount of $250,000.00 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

n. EPD-Wage Increase (L. Darrow)- No action-to be addressed in executive session

o. Water Infrastructure Improvement Program Grant

A motion to allow Philip Grayson, WWTP to apply for the Water Infrastructure Improvement Grant was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**14. Bid(s)- None**

**15. Accounts Payable for Action 7/3/2023 $1,058,982.80**

|  |  |
| --- | --- |
| **GENERAL** | **$255,569.23** |
| **LIGHT** | **$7,783.51** |
| **WATER** | **$147,889.50** |
| **WASTEWATER** | **$124,745.37** |
| **CAPITAL** | **$519,526.57** |
| **LIBRARY** | **$2,777.29** |
| **PARKING** | **$691.33** |
| **TRUST & AGENCY** | **$0.00** |
| **TOTAL** | **$1,058,982.80** |

A motion to approve the a/p for 7/3/23 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**15a. Accounts Payable for Action 7/17/2023 $311,193.01**

|  |  |
| --- | --- |
| **GENERAL** | **$167,289.77** |
| **LIGHT** | **$34,757.39** |
| **WATER** | **$63,690.95** |
| **WASTEWATER** | **$30,137.37** |
| **CAPITAL** | **$0.00** |
| **LIBRARY** | **$15,248.84** |
| **PARKING** | **$68.69** |
| **TRUST & AGENCY** | **$0.00** |
| **TOTAL** | **$311,193.01** |

A motion to approve the a/p for 7/17/23 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**15a.** ACH’s for 7/3/2023- $725,513.26

ACH’s for 7/17/2023- **NONE**

A motion to approve the ACH’s for 7/3/2023 for- $725,513.26 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**15b.** Pre-Paids for 7/3/2023-196,247.29

Pre-Paids for 7/17/2023-6,034.79

A motion to approve the Pre-Paids for 7/3/2023-$196,247.29 was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

A motion to approve the Pre-Paids for 7/17/2023- $6,034.79 was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**16. Unfinished Business- None**

**17. New Business**

a. Parking Authority Request for Discussion- Union District Appraisals- No action

b. Broome County IMA- Art Park

A motion to approve the MOU between Broome County and the Village of Endicott - Art Park was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

c. Landbank-119 Oak Hill Ave- RFP

A motion to submit an RFP to the Landbank re: 119 Oak Hill Ave was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**18. 2nd Hearing of Visitors**

As no one wished to speak, Mayor Jackson closed the 2nd hearing of visitors

**19. Board Comments**

**Wright-** spoke of the placement of the bright yellow crosswalk signs, originally approved in 2019. He stated these signs are not coming down but the Village will be completing the lines on the roads.

**Dorner- asked** when the Washington Ave money was awarded, he asked if there was a design submitted prior. Village Manager Bates responded by saying there was no design at that time, just a general estimate of what improvements would cost for the (3) specificareas.

**Warner-** Overview for the Mayor: to get the board copies of the map, a copy of the E Franklin St petition and asked her to ask the Town of Union if they request insurance for block parties.

**20. Executive Session**

Discussion re: matters leading to the employment of a particular person.

Recess for an attorney/client meeting following executive session.

A motion to enter into executive session at 7:51pm to discuss matters leading to the employment of a particular person was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes

Dorner-Yes Wright-Yes

A motion to exit executive session at 9:53pm was made by Trustee Burlingame and seconded by Trustee Wright

A motion to appoint Kirk Rapp as temporary personnel coordinator at a payrate of $73.00/hrly with no more than 30 hrs/per week effective 7/3/23 and expiring 10/1/23 with no employee benefits or leave time was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

A motion to increase the hourly rate of pay for Lisa Darrow, Account Clerk/EPD to $18.55 per hour effective 7/17/23 was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Yes Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

A motion to recess for a attorney/client meeting following executive session was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**21. Adjournment**

A motion to adjourn at 10:16pm was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes