

Village of Endicott Nicholas Burlingame, Mayor

Timothy P. Wright, Deputy Mayor

R. Ted Warner, Trustee

Patrick Dorner, Trustee

Machelle Spinelli, Trustee

Anthony Bates, Village Manager

Robert McKertich, Attorney for the Village

A Quality Community

Municipal Building

1009 E. Main St

Endicott, NY 13760

**Board & Reorganizational Meeting Agenda**

**January 15, 2024**

**6:00pm**

**Order of Business**

**1. Pledge of Allegiance – Moment of Silence**

**2. Fire and ADA Compliance Announcement**

**3. Mayor Announcements**

**4. Village Manager Report**

**5. Attorney for the Village Report**

**6. Special Presentations-** EPD New Officers

**7. Public Hearings**

**8. Resolutions/Local Laws**

**9. 1st Hearing of Visitors**

**10. Approval of Minutes**

a. VOE 12/18/2023

b. VOE 1/1/2024

**11. Communications for Filing**

a. Dept of Health, DWSRF Hardship Award

b. Homes & Community Renewal- Housing Trust Fund

c. Charter Communications- 12/28/2023 & 1/9/2024

d. Letter from the Endicott Holiday Parade Committee

e. Notice from the Mayor-Committee Vacancy Appointments

**12. Organizational Meeting**

a. Legal Counsel: Coughlin & Gerhart, LLP

b. Engineering Consultant for Triple Cities Airport: McFarland Johnson

c. Official Newspaper: Press & Sun Bulletin

d. Official Depositories: Citizens Bank

Key Bank

JP Morgan

M&T Bank

NBT Bank

Tioga State Bank

NYCLASS

e. Board of Trustees Meetings: 6:00 pm on the 1st and 3rd Mondays of each month

f. Mileage: IRS Mileage rate of .67/per mile

g. Mayor Appointments subject to Board of Trustees approval:

Planning Board (Seat 3): Peter Burnett, term expiring 12/31/2028

Planning Board (Alternate): Lynda Broadfoot, term expiring 12/31/2024

Planning Board (Alternate): Mark Ponzi, term expiring 12/31/2024

Planning Board Chair: Dave Powell

Zoning Board of Appeals (Seat 1): Bonnie Cornick, term expiring 12/31/2028

Board of Water Commissioners (Seat 3): Richard Greco, term expiring 12/31/2028

Registrar: Janice Orlando, term expiring 12/31/2024

Deputy Registrar: MaryAnn Swan, term expiring 12/31/2024

Substitute Registrar: Patrick Garey, term expiring 12/31/2024

Board of Light Commissioners (Seat 1): Jason McGonnigal, term expiring 12/31/2027

Board of Light Commissioners (Seat 2): John Vissar, term expiring 12/31/2027

Veterans Memorial Park Comm. (Seat 1): Nick Burlingame, term expiring 12/31/2024

Veterans Memorial Park Comm. (Seat 2): Gary Denmon, term expiring 12/31/2024

Veterans Memorial Park Comm. (Seat 3): Pat Scanlon, term expiring 12/31/2024

Police Matron: Lisa Darrow, term expiring 12/31/2024

h. Trustee Appointments:

Wastewater Oversight Committee (Seat 1): Anthony Bates, term expiring 12/31/2024

Wastewater Oversight Committee (Seat 2): Phil Grayson, term expiring 12/31/2024

Parking Advisory Commission (Seat 4): Bonnie Cornick, term expiring 12/31/2028

Parking Advisory Commission (Seat 5): Timothy Wright, term expiring 12/31/2024

Library Board (Seat 6): Michael Mancini, term expiring 12/31/2028

Board of Light Commissioners (Seat 8): Nick Burlingame, term expiring 12/31/2024

Airport Advisor Commission (Seat 5): Tim Wright, term expiring 12/31/2025

**13. New Business**

a. PeopleReady Agreement-temporary employees for the VOE Street dept

b. AFSCME Tentative Contract

c. Haylor, Freyer & Coon- COBRA Administrative Services Agreement

d. Laennah Lorence, Mayor’s Secretary -Rate $19.50/hrly

**14. Bid(s)**

A request by Kevin Pero, Chief water plant operator to award the Lone Pine Water Tank to Procon Construction in the amount of $571,225.00

The Following Bids are for replacing Lone Pine Water Tank:

BASE BID ALTERNATE BID #1 TOTAL

**Procon $522,225 $49,000 $571,225**

G. DeVincetis $648,000 $48,000 $696,000

M.R. Dirt Inc $650,000 $150,000 $800,000

**15. Accounts Payable for Action 1/1/2024 $243,409.34**

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| --- | --- |
| **GENERAL** | **$131,875.92** |
| **LIGHT** | **$12,970.07** |
| **WATER** | **$63,493.65** |
| **WASTEWATER** | **$9,353.26** |
| **CAPITAL** | **$21,175.53** |
| **LIBRARY** | **$3,300.60** |
| **PARKING** | **$1,240.31** |
| **TRUST & AGENCY** | **$0.00** |
| **TOTAL** | **$243,409.34** |

**15a. ACH’s** for 1/1/2024 $34,198.49

**15b. Pre-Paids** for 1/1/2024 $219,163.06

**16. Accounts Payable for Action 1/15/2024 $880,704.67**

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| **GENERAL** | **$141,822.88** |
| **LIGHT** | **$22,549.09** |
| **WATER** | **$126,007.51** |
| **WASTEWATER** | **$190,120.36** |
| **CAPITAL** | **$381,635.42** |
| **LIBRARY** | **$17,943.54** |
| **PARKING** | **$625.87** |
| **TRUST & AGENCY** | **$0.00** |
| **TOTAL** | **$880,704.67** |

**16a. ACH’s** for 1/15/2024 -$510,998.99

**16b. Pre-Paids** for 1/15/2024 -$32,908.87

**17. Unfinished Business**

**18. 2nd Hearing of Visitors**

**19. Mayor Comments**

**20. Trustee Comments**

**21. Executive Session**

**22. Adjournment**