



# Village of Endicott

Linda Jackson, Mayor

Nicholas Burlingame, Deputy Mayor  
R. Ted Warner, Trustee  
Patrick Dornier, Trustee  
Timothy P. Wright, Trustee

A Quality Community

Anthony Bates, Village Manager

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## Board Meeting January 17, 2022

### Order of Business

#### 1. Pledge of Allegiance – Moment of Silence

#### 2. Fire and ADA Compliance Announcement

#### 3. Mayor Announcements

Sad to learn of former Mayor John Bertoni's son's tragic accident. Our hearts and prayers go to him and his family.

Attorney John Mancini from NYCOM reaffirmed our plan to start charging insurance carriers for fire and EMT calls. Our Village tax paid for fire department goes outside the Village on calls and deserves reimbursement. Just waiting for approval of new employee clerk to start this process.

Mr. Mancini also gave instructions for confronting the mutual agreement situation.

The Association of Towns and Villages is having their first meeting on January 27<sup>th</sup> at the Visitor's Center. It is great to have so many municipalities to work with on Municipal projects.

Jennie F Snapp School crosswalk is done and working on other ideas to keep our students safe.

108 Roosevelt was demolished by the Brome County land bank. Now we should take ownership of this property. Landbank is exempt and not paying taxes anyway.

Education has proved very valuable to me. Webinars are great information. The new clerk will organize this information for all board members.

Working with departments on the Washington Avenue revitalization designs. Should be able to resend these to the board soon.

Working on a presentation to high end hotels for the former Endicott Inn site.

After two years of uphill battles, my support of the Huron campus is paying off. We have our new campus owner, Phoenix, new companies of Imperium and Ubiquity, expansion of BAE and now suppliers to these new companies are coming to Endicott. Truly excited that my new Deputy Mayor, Burlingame is now joining me and working on getting employees to fill the many jobs we now have. Thank you to all who have stood behind me these last two years, and welcome to our newcomers.

According to or village manager's contract and our emergency plan, Manager Bates in in charge of directing all departments in case of emergencies. This solves the controversy over the requirement for a Deputy Mayor.

Holiday committee wants to thank Trustee Wright and the Maine Endwell key club for the help on the floats. Our Police were fantastic in making everything run smooth, and our fire department did a fantastic job with Santa and cookies.

Have many new businesses coming to the Avenue! A Microbrewery that is coming to the Kmart Plaza and a new roof for the Clark Street Huron buildings have received their permits.

Had a discussion with the engineering firm working at the airport about the history of the former runway request and where we can continue from here.

Our Village board meetings are to report on Village business. It is time and room paid for by Village taxpayers. I would appreciate it if we could all wait until the end of the meeting for comments.

#### 4. Trustees

**Burlingame-** plans to reach out to VOE department heads and take a tour of all Village owned properties and get a better understanding of each department. Little Italy in Endicott is considering holding an Easter Egg event in the Park. More information to follow. They are also having a Shrimp Scampi takeout dinner on 2/16/2022, preorders only. Byrne Dairy is making great progress. Hiring process should begin by the end of March and expect to open in late May. Imperium3 plans in bringing 150 jobs to Endicott in the next 12-18 months, as well as 200+ indirect jobs. Shout out to our VOE Street dept on the handling of the snow last night and a reminder to all, if you live near a fire hydrant, please clear a path from the hydrant to the street for accessibility, if needed. Sending his prayers to the Bertoni family on their recent tragic loss. Trustee Burlingame asked the status of the filling of the Office of the auditor position. Village Manager Bates responded by saying the Civil Service test was taken in December and we are waiting on the list to hire from. He asked if there was an update from the Parking Committee re: alternate street parking and the petition submitted by David Powell. Mayor Jackson stated that there has been no decision yet re: alternate parking and for Dave Powell, we told him we would remove the parking off of the 1 side. The next parking committee meeting is scheduled for 2/17/2022 at 10:00am.

**Warner-** Expressed his condolences to the Bertoni family. He commented on the prior VOE Local Law titled Trucks over weight-5 tons. Spoke of BAE, Schaffer Bus and Sage Trucking and their need to drive their trucks/buses on Village streets. He suggested deleting the prior law or take the 26 streets that are currently listed and eliminate them from the current law. He asked the Mayor if she is going to continue asking the EPD to issue tickets. She stated they do have to do their job but would like to also come up with a compromise. Attorney McKertich will look into whether the State is telling us that we cannot rescind the prior Village Law. He would like to review the paperwork that Mayor Jackson will forward to him re: weight limits before he is asked to draft a law. We can restrict trucks from making local deliveries but Trustee Warner is speaking of something else. Our law had always excluded local deliveries. DMV has since changed their routes for testing.

**Dorner-** Expressed his condolences to the Bertoni family. He spent a half a day with Chief Operator Kevin Pero and received a tour of the entire water system within the Village. He had asked Kevin for a list of items that he feels should be permanently fixed and place within the budget. He thanked Kevin for his information.

**Wright**-Comments related to the VOE Street department and their lack of staff. He feels that the parking issue needs to be addressed especially with the weather that we have and would be helpful to the street department. He commented on the need for updated street equipment, whether to purchase or repair. He feels the street department has been lacking for quite a while and states this department needs to be made a priority. He stated it will be very important to fill the Street Supervisor position so the department can be managed correctly. Mayor Jackson stated that it was very difficult finding seasonal workers last year.

### **5. Village Manager**

He is continuing with the Greater Binghamton Fund Projects with the Avenue and surrounding areas. Plans should be out to the board members soon. DRI committees will be setting up in the next few weeks. He had a Introductory meeting with co-chair Kevin Drumm from SUNY Broome and the consultants of whom will be on the project and hoping for their 1<sup>st</sup> local planning meeting by early February. He had a meeting with Siemens Corp. He thanked the Street department for their efforts with the snowfall. The budget process will begin soon and he will set up department meetings in March.

### **6. Attorney for the Village**

He has been working with Phil Grayson, VOE Wastewater dept re: the Flow Management Plan. It appears we are going to need a Inter-municipal Agreement with the Town of Union and the Town of Vestal. Details are being worked out. He commented on a Village business that has been locked down due to illegally selling cigarettes. He has prepared an agreement for the Holiday Parade so we can continue to help fund this. This should reach the Board by February.

### **7. Special Presentations- None**

### **8. Public Hearings**

Call for a public hearing on 2/7/2022 re: Parking Amendments

LL# -2022- Erroneous Citation to the Parking Schedule

A motion to call for the public hearing on 2/7/2022 at 6:00pm was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

LL# -2022- N. Loder Ave

A motion to call for the public hearing on 2/7/2022 at 6:00pm was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

LL# -2022- N. Liberty Ave

A motion to call for the public hearing on 2/7/2022 at 6:00pm was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

LL# -2022- Washington Ave

A motion to call for the public hearing on 2/7/2022 at 6:00pm was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

## 9. Resolutions/Local Laws- None

### 10. 1<sup>st</sup> Hearing of Visitors

As no one wished to speak, Mayor Jackson closed the hearing of visitors

### 11. Approval of Minutes

#### a. VOE Regular Meeting 1/3/2022

A motion to approve was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

#### b. VOE Reorganizational Meeting 1/3/2022

A motion to approve was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

### 12. Communications for Filing

a. Notice from the Department of State- Local Law filings of LL#06-2021 & LL#07-2021

b. Minutes from the following:

-VOE Planning Board 10/21/21 & 11/18/21

-Town of Union Meeting 12/15/21, Special Meeting 12/21/21, Agendas & Re-Organizational Meeting 1/5/22

c. Notice from the State Comptroller re: 2021 Annual report re: Foreign Fire Insurance premiums

d. Notice from NYSLRS re: J. Quinn

e. Homes & Community Renewal- NYMS Program

A motion to accept all communications was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	



**16. Unfinished Business**

a. Replacement of P/T Clerk with Skylar Barnhart - \$16/hrly (max of 20 hrs/wk)- No action taken, this is to be discussed in Executive Session

**17. New Business**

a. 108 Roosevelt Ave Property- Land Bank-

A motion was made to place this on the 2/21/2022 Board Meeting by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

b. Amended Meeting Procedures

A motion to accept the amended meeting procedures was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
Dorner-Yes	Wright-Yes	

**18. 2nd Hearing of Visitors**

George Fiedler- asked as to what other municipalities do re: the trucking law. Mayor Jackson responded by saying they are doing the same thing because it is a NYS law, not a Village law. He asked what the taxes and insurance are now on the 108 Roosevelt Ave property. Jessica from the Land Bank responded by saying as of now they do not pay property taxes. The insurance part can be requested by the Land Bank. They are required to pay for property maintenance. The new buyer would need to contact the Assessor’s office to determine an appropriate assessment on a vacant lot.

As no one else wished to speak, Mayor Jackson closed the 2<sup>nd</sup> hearing of visitors

**19. Mayor Comments**

Condolences to the Bertoni family and suggested all send him a card to let him know his Village family is thinking of him and his family

**20. Trustees Comments**

**Warner-** he reiterated with the Mayor that NYS has a law that says no truck over 5 tons can drive on any streets within any municipality, cities, hamlets or village. Mayor Jackson said yes, unless they are making any deliveries or picking up. She will send the Village Attorney a copy of the State’s law for review.

**Dorner-** asked the Attorney to the Village re: Huron’s tax reassessment. Can we do anything to contest this? Attorney McKertich stated this is established at the Town level. Attorney McKertich can provide the Board with an update as it unfolds. He stated this does have a big impact on the Village. Trustee Warner added that since the request of a reassessment, Phoenix has purchased the property. The Town is continuing to reassess the property. Will the Village take over the ambulance and Fire service. Village Manager Bates stated he has recently spoken

with Town Assessor, Joe Cook re: the Huron grievance and has an update which he will be forwarding to the board.

Wright- questions re: the Clerk position. Asked the Mayor if she has always had a part time Secretary and a part time Clerk. Mayor Jackson responded it has been a full time employee with benefits. This will be further discussed in Executive Session.

## **21. Executive Session**

A motion to enter into executive session at 7:53pm to discuss proposed litigation and to discuss the employment history and matters leading to the potential appointment of a particular person was made by Trustee Burlingame and seconded by Trustee Dorner.

Roll Call

Mayor Jackson- Abstain      Burlingame-Yes      Warner-Yes  
Dorner-Yes      Wright-Yes

A motion to exit executive session at 10:13pm was made by Trustee Burlingame and seconded by Trustee Warner

A motion to approve a \$4,000.00/per year rate increase , effective 1/17/2022 for VOE Deputy Clerk Treasurer was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain      Burlingame-Yes      Warner-Yes  
Dorner-Yes      Wright-Yes

## **22. Adjournment**

A motion to adjourn at 10:30pm was made by Mayor Jackson and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Yes      Burlingame-Yes      Warner-Yes  
Dorner-Yes      Wright-Yes

## **JANICE ORLANDO**

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**From:** LINDA JACKSON  
**Sent:** Wednesday, January 19, 2022 10:06 AM  
**To:** JANICE ORLANDO  
**Subject:** long version of 1- 17 announcements

### **MAYOR ANNOUNCEMENTS JANUARY 17, 2022:**

Former mayor, John Bertoni, lost his son to a tragic accident last week. It is extremely sad when a parent loses a child. Our hearts and prayers go out to John and his family.

I talked with John Mancini with NYCOM. NYCOM attorneys are in Albany, work closely with all New York State legislatures and laws, so they are well versed in all municipal matters. He reaffirmed that any paid fire department can, and should, bill insurance companies for their calls – especially outside the Village. At every NYCOM conference, and almost every class I take, they mention how municipalities outside paid police and fire departments areas take advantage of Village tax paid for services. I will be contacting the Union Emergency Squad to get started on assistance with insurance claims. The sooner we approve the person for this open clerk position to work with UVES, the quicker we can start billing. Our fire department is waiting to start this process to recover some costs.

Mr. Mancini also gave me instructions on how to confront our mutual aid situation here in the Village. I have talked to the Town of Union Supervisor, Rick Materese, about joining me in going to emergency services to discuss this situation regarding daytime coverage of West Endicott.

The Association of Towns and Villages is having our annual meeting on January 27<sup>th</sup> at 6:00 at the Endicott Visitor's Center. With all these municipalities together, one advantage is that we can work on combining our new code information and needs. It is great to have a group to work out mutual problems and plans with. The Jennie F. Snapp school crosswalk is working well. We ordered the crossing lights for this crosswalk area. The school has come up with a couple more ideas – like a map of other areas for parents to park in while they wait for their students after school and designating specific doors for students depending on which direction they will be going – rather than everyone using the front door. All other crosswalks are clearly marked. Making this part of new student orientation will be a good step in keeping our students safe. A plan regarding an alternative pickup area is under consideration.



The Broome County landbank said Dinosaur Dental does not want to go through the zoning board to use 108 Roosevelt as a parking lot, even though our Fire Marshall said it would be a straightforward process. When Ubiquity and Imperium start taking over the campus parking lots, the dental place will lose their parking. The landbank has asked us to take possession of this property. Anthony said we will have the property appraised and must sell it for appraised value.

I get a lot of information regarding webinars being offered. Many sound interesting. One job I had planned for our clerk would be to have her send out information on these webinars. Anyone on the board who would like to join her in the conference room to observe these, rather than watching on their own, will be welcome. That was a big plus for having her in the conference room with the tv. Some of our departments have been looking over the designs for Washington Avenue. Maintenance is a big concern. We only want to do this once, and we want it to stay looking good for years to come. I have the contacts for SHPO to discuss their requirements to go along with the Greater Binghamton Fund grant rules. Hopefully, we can present these designs to the Board soon.

We are working on separating our video from the power points for a presentation to some high-end hotels to come to the Endicott Inn property on the Avenue. These past two years has been an uphill battle for me in supporting our former Huron Camus, bring Phoenix and Ubiquity to Endicott, and keep Imperium and BAE investing in our Village. I am excited about the new supplier companies coming to our campus. With all the contention involved with the campus and companies in the past, I appreciate deputy mayor Burlingame now supporting us. Our biggest hurdle is filing all the jobs we have, and it was great to see the deputy mayor help by advertising on Facebook to bring attention to these job opportunities. Jeff Smith from Endicott Proud is working on gathering information on job requirements, benefits, pay, etc. Town of Union Supervisor, Rick Materese, has offered to go with me to job fairs with this information and recruit employees. Rick has always been a true ally for businesses in Endicott and the Town. Endicott Proud can help people study for a high school equivalency degree. I am grateful for all the people who have stood with me these past two years and realized what our goals are. I look forward to making even more progress with our newcomers. Anthony and I have gone over his Village manager contract. In his contract, he is responsible for directing all departments and employees in case of any emergencies. This solves our problem if there was to be any emergency and I am not in town to take over. This also solves the deputy mayor perceived crisis

issue. Our police chief is working on finishing our new emergency plan, and this will be reflected in that plan. We will post this to the public as soon as it is completed. In anyone has any questions about emergencies, please see Village Manager Bates.

Our Holiday parade committee met. The parade began in 1939! Randy Northrup really appreciated trustee Wright and his family who helped with the float building, as well as the Maine Endwell key club. Our police kept everything running smoothly. Our firemen did a fantastic job for Santa, the cookies, and hot cocoa. We will work on having two lines next year to have things run even smoother. Santa, the many floats, and all participants, were amazing. We will be discussing different places for the fireworks, near the school property, so people can see them better from the tree lighting. We have many new ideas for next year! I have talked to four new investors interested in starting a business on Washington Avenue. A barber school, a sound event coordinator, a donut shop, not sure of the third one. It is great to hear that our Avenue can become alive again!

A permit has been granted to the Microbrewery, taproom with a sit down and take out restaurant for the former Pat Mitchel's building at the Kmart site. Also, Huron is putting on a new roof at the Clark Street buildings.

Had a discussion with Jared from McFarlane and Johnson and Gerard regarding extending the airport runway for larger planes. Jared gave me some history and we set up plans for going forward. Next, I need to find out what our businesses will require and use. I will let everyone know when I have more facts to report.

Our Village Board meetings are to report to our Village residents the progress we have made and projects we and our departments are working on for the Village. It is time paid for by our Village taxes and should be reserved for this. I would appreciate it if we could hold all comments until the end of the meeting under comments and concentrate on business. It will help our meetings run more smoothly.

Linda