



# Village of Endicott

Linda Jackson, Mayor

Nicholas Burlingame, Deputy Mayor  
R. Ted Warner, Trustee  
Patrick Dorner, Trustee  
Timothy P. Wright, Trustee

A Quality Community

Anthony Bates, Village Manager

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## Board Meeting February 21, 2022

### Order of Business

#### 1. Pledge of Allegiance – Moment of Silence

#### 2. Fire and ADA Compliance Announcement

#### 3. Mayor Announcements

Some confusion regarding the clerk position. The Village Personnel Supervisor reported at the board meeting on January 17, 2022, that this position already exists. Anthony told the board that the Mayor has a line in the budget for 40 hours (at \$18.00 an hour) of employee wages and health benefits of \$22,000. a year.

All the board was responsible to do was to approve the person I was appointing to fill this part time clerk position. The duties for this clerk position are dictated by our Village personnel procedures. I must use these as a guideline and assign the work I need within these guidelines. This topic has taken up way too much time debating at Village board meetings. I will relinquish my cost savings idea and reinstate the \$20,000 that I would have paid the part time clerk – applying it back to my secretary's salary to cover some extra hours. This will generate the health benefits provided all full-time employees of an additional \$22,000, but at least it will close this topic so we can move on to other Village business.

Sharing our budget deficiencies with our residents is a good idea but overhead is the cost of doing business. We cannot just cut services to balance our budget. We also must be looking at ways to generate revenue to balance these deficiencies.

I had a brief discussion with Anthony Crivello from Phoenix, who said they do plan on using the airport and that "a high-quality airport is a plus for attracting high quality new tenants to the campus as well".

I am having a meeting with the Firemen's Union Executive board to get their opinions. I have talked to our Fire Chief, and Maine gave us an idea of the payment structure. So much for every time we get called out, or by the month, or by the year- based on the average of 20 to 30



confirmed house or barn fires and accidents. When I have more definite numbers and contract language, we will bring it back to the board and public.

We had a Water board meeting. We will be installing our new water meters soon along with 6 data collectors. This will reduce water department staff to read meters, be more efficient, and enable us to detect leaks immediately and allow residents to make repairs before wasting water and costing the customer money. Also, two Broome County legislators have offered to help with costs, and we are preparing a list.

Our Electric Commissioner, Francis Magee from the Corner Drug Store, has passed away. We will greatly miss him. Our thoughts are with his family. Jason from the computer shop will be taking his place on the light commission.

As for the alternate street parking, this would only allow our plows to clear one side of the street or 50%. The 1am to 6am local law allows for 80% plowing of the roads. The time and cost with research would be extreme along with all new signs. This has been denied by the Parking Committee.

We should be ready to present the designs to the board from the Great Binghamton fund Washington Avenue project soon. The next DRI \$10 million dollar project is now being introduced to the public and gathering more ideas and project proposals.

#### **4. Trustees**

**Burlingame-** Stated he does have some concerns re: the Parking Committees decision to not act on alternate street parking throughout the Village. Commented about a recent email he received re: a penalty on a light account and due to a unique situation, he asked the Trustees what their thoughts were in possibly waiving these fees. He followed up on an email re: the poor condition of the exterior paint at the Visitor Center Community Meeting Hall & Carriage House. He asked if this was on any capital improvement plan in the future. Mayor Jackson responded that she has spoken with the Visitor Center Coordinator and she will have the Village Facility Maintenance employee repaint the exterior and the Endicott Rotary has offered to repaint inside. He brought up a parking issue with Dave Powell and the Parking Committee has since denied this request as well due to there have been no issues to support his request.

**Warner-** Spoke of landing jets coming into the Tri- Cities Airport. Mayor Jackson stated that McFarland & Johnson and the Airport Manager have brought this issue back up – C4J jets are ok if we receive the approve to lengthen the runway 10 ft. This is only an idea and there are to be further discussions re: this idea. Trustee Warner asked that the Trustees be informed immediately of any news/information re: lengthening the runway or the possibility of jets coming into the Airport. Mayor Jackson stated of course she will keep them informed and will make decisions together. He asked about the removal of buses on the Avenue & Garfield Ave. He asked the Mayor who was in favor of this and she stated the SEPP group was. He stated he is having a zoom meeting with 2 people from the Broome County Transportation, Jason Garner & John Bernardo to discuss this on Monday. He questioned a Fitness Park that the Mayor brought up a while back. He contacted the Town of Union and they informed him that they shared a power point with the Mayor. He informed all that they will be doing a presentation at our next board meeting. He commented on not having information on the Art Park, the Ethnic Festival and a proposed high end hotel. He spoke on the new water meters being placed. Out of 13 thousand water meters, 4000 have been replaced. He asked about the hiring of the Mayor's attorney as to whether they have been part of our meetings and Mayor Jackson stated that they are on tonight and this is her private business as to whether they are on the meeting. He asked whether we



could place the Village communications for filing on the Village website. Village Manager responded he sent an email to the Trustees about a week ago for their thoughts but he has not received a response from the Trustees. Village Manager responded per the law we do post the rules, laws and any policies along with the agenda on the website prior to board meetings. Mayor Jackson replied to Trustee Warner's comments that she had forwarded the Fitness Park information in their December board meeting folders, if they or a resident would like another copy, she would forward to them. The Art Park is part of the Greater Binghamton Fund, this is not a Village project. as far as the Ethnic Festival, she stated she reached out to the Trustees in January for involvement but no one wanted to head it up so she asked Endicott Proud for help. And lastly, the Mayor brought this up at the last meeting that her and Village Manager were approached by someone who was possibly considering the idea of placing a hotel in the Village.

**Dorner-** Comments re: the upcoming Village budget; keeping the options open for the best location for a water well, questioned if the SEPP building will be in need of parking spots especially if the Exercise Park will be needing some.

**Wright-** comments re: alternate street parking. Agrees that the taxiway needs to be redone as well as looking into new snow removal equipment at the Airport. He met with the Village Manager to discuss the financials at the Airport.

#### **5. Village Manager**

He clarified the issue with the Art Park- part of the Binghamton fund which was submitted several years ago, (3) Art Parks were identified in different iDistricts for funding, Village of Endicott, Johnson City & Binghamton. Broome County is running the program and have secured an engineering consultant. He stated the 1<sup>st</sup> order of business is the questionnaire he had forwarded to the Mayor and Trustees to basically open the conversation. He attended the 1st local planning committee meeting for the DRI and noted future meetings will be on the 2<sup>nd</sup> Tuesday of each month at 4:00pm, virtually. There will be a public workshop meeting on 3/3/22 at 6:00pm, virtually as well. He met with the consultants that are working with us on the DRI, and gave them a tour of the iDistrict. He met with representatives of M&T Bank to discuss the parking lot located behind the bank. M&T owns a few of the parcels in this lot so we are looking to work something out prior to doing any work re: the Revitalization project. Attended a meeting with Broome County to kick off the iDistrict branding marketing strategy, very early stages and once he has more information, he will pass along to the Mayor & board. Attended the water board meeting as well as meeting with a company who places security cameras. Spoke with a firm in re: to updating the Village handbook. He will inform all as more information comes along. He responded to Trustee Dorner's question re: SEPP and parking and stated, yes, they will need parking.

#### **6. Attorney for the Village**

Attorney McKertich responded to earlier comments related to sharing agenda items online. Late last year, the State had adopted a new law that requires resolutions, local laws, rules and policies and other public records that are scheduled to be discussed at a public meeting that must be made available to the public at least 24 hours prior to the meeting and also to the extent of a relatively updated website that we are to post these items in the timeframe noted.

#### **7. Special Presentations- None**



**9. Resolutions/Local Laws**

**a. R#05-2022- Snow Removal Equipment**

A motion to approve was made by Trustee Burlingame and seconded by Trustee Warner  
Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
	Dorner-Yes	Wright-Yes

**b. R#06-2022- Rehabilitation of Taxiway Grant**

A motion to approve was made by Trustee Burlingame and seconded by Trustee Warner  
Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
	Dorner-Yes	Wright-Yes

**10. 1<sup>st</sup> Hearing of Visitors**

Christine Ellison- Comments re: placing the communications for filing online  
Carol Layton- Comments re: placing the communications for filing online  
Shannon Sharpe-Asked if updates on the website could be dated

As no one else wished to speak, Mayor Jackson closed the 1<sup>st</sup> hearing of visitors

**11. Approval of Minutes**

VOE 2/7/2022

A motion to approve was made by Trustee Burlingame and seconded by Trustee Dorner  
Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
	Dorner-Yes	Wright-Yes

**12. Communications for Filing**

- a. Notice from Charter Communications
- b. State Budget Update 2/15/2022
- c. Town of Union Agenda 2/16/2022 & Meeting Minutes 2/2/2022

Discussion was had on whether to continue holding zoom meetings after the extension from the Governor.

A motion to approve was made by Trustee Burlingame and seconded by Trustee Warner  
Roll Call

Mayor Jackson- Abstain	Burlingame-Yes	Warner-Yes
	Dorner-Yes	Wright-Yes





**13. Communications for Action**

a. 108 Roosevelt Ave/Land Bank- **No Action taken at this time due to this property being sold**

b. NYS Low Income Household Water Assistance Program

A motion to approve was made by Trustee Burlingame and seconded by Mayor Jackson

Roll Call

Mayor Jackson- Yes

Burlingame-Yes

Warner-Yes

Dorner-Yes

Wright-Yes

**14. Bid(s)- None**

**15. Accounts Payable for Action**

**\$520,243.23**

GENERAL	\$142,049.08
LIGHT	\$259,242.53
WATER	\$59,889.97
WASTEWATER	\$34,084.85
CAPITAL	\$9,569.36
LIBRARY	\$15,407.44
PARKING	\$0.00
TRUST & AGENCY	\$0.00
TOTAL	\$520,243.23

A motion to approve was made by Trustee Warner and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Abstain

Burlingame-Yes

Warner-Yes

Dorner-Yes

Wright-Yes

**16. Unfinished Business- None**

**17. New Business- None**

**18. 2nd Hearing of Visitors**

As no one wished to speak, Mayor Jackson closed the 2<sup>nd</sup> hearing of visitors

**19. Mayor Comments- None**



**20. Trustees Comments**

**Burlingame-** commented that the Trustees should discuss the 3/7/22 board meeting as to whether they should continue to hold meetings remotely per the Governor’s Order until 3/16/22. All Trustees voted to hold the 3/7/22 board meeting remotely on zoom. After a decision by the Governor on 3/16/22, they will decide whether to hold in person or remote meetings depending on what the Governor states. Asked if there would be any benefit for the Village to inform the Town that they oppose certain reassessments.

**Dorner-** asked if there was any feedback on the HURON tax reassessment. Village Manager answered there was no new information at this time. Trustee Dorner asked the Village Attorney if his input would be accepted to the Town Assessor to gain information and/or have discussions re: current/future Village tax reassessments.

**Warner-** complimented the Mayor & Board for their continued efforts to work together

**21. Executive Session**

A motion to enter into executive session at 7:30pm to discuss the employment history and matters leading to the potential appointment of a particular person was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain      Burlingame-Yes      Warner-Yes  
Dorner-Yes      Wright-Yes

A motion to exit executive session at 7:36pm was made by Trustee Warner and seconded by Trustee Dorner

**22. Adjournment**

A motion to adjourn at 7:36pm was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain      Burlingame-Yes      Warner-Yes  
Dorner-Yes      Wright-Yes



**VILLAGE OF ENDICOTT  
1009 E MAIN ST  
ENDICOTT, NY 13760**

**RESOLUTION R#05-2022**

**February 21, 2022**

Authorizing signature of a grant application and acceptance of a grant offer from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT) for work at the Tri-Cities Airport described as Snow Removal Equipment (SRE) Acquisition.

**WHEREAS**, the Tri-Cities Airport, as a public-use facility included in the National Plan of Integrated Airport Systems (NPIAS) and a part of the New York State Airport System Plan (SASP), is eligible for funding through the Federal Aviation Administration's (FAA) Airport Improvement Program (AIP), and

**WHEREAS**, the Snow Removal Equipment (SRE) Acquisition is eligible for funding of 90% under the AIP (AIP Grant # TBD), 5% by the New York State Department of Transportation (NYSDOT), and 5% by the Village of Endicott.

**WHEREAS**, the Village Board of the Village of Endicott desires to advance the Project by committing funds for the local match, the funding shares being divided as follows: Federal (FAA) \$355,167; State \$19,732; Local \$19,732; for a Total of \$394,631; now, therefore be it

**RESOLVED**, that the Village of Endicott Board of Trustees hereby endorses and approves the grant application to the Federal Aviation Administration and the acceptance of the FAA AIP Grant for the Snow Removal Equipment (SRE) Acquisition, and it is further;

**RESOLVED**, that the Mayor of the Village of Endicott is hereby authorized to execute all necessary documents and plans on behalf of the Village of Endicott with the Federal Aviation Administration, New York State Department of Transportation, and McFarland Johnson, Inc. in connection with this project, and it is further;



**RESOLVED**, that a Certified copy of this Resolution be filed with the Federal Aviation Administration by attaching it to any necessary Agreement in connection with the Project; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

**CERTIFICATION**

I, Anthony J. Bates, do hereby certify that I am the Village Manager of the Village of Endicott and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Village Board at a meeting thereof held on the 21st day of February, 2022. Said resolution was adopted by the following roll call vote:

Mayor Linda Jackson	Abstain
Trustee Tim Wright, Jr.	Yes
Trustee R. Ted Warner	Yes
Trustee Patrick Dorner	Yes
Trustee Nicholas Burlingame	Yes

A motion to approve R#05-2022 was made by Trustee Burlingame and seconded by Trustee Warner

Village Seal

  
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Anthony J. Bates, Village Manager





VILLAGE OF ENDICOTT  
1009 E MAIN ST  
ENDICOTT, NY 13760

RESOLUTION R#06-2022

February 21, 2022

Authorizing award of rehabilitation project, construction inspection services, signature of a final grant application, and acceptance of a grant offer from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT) for work at the Tri-Cities Airport described as Rehabilitation of Taxiway A including Stub Taxiways B, C, D, and E.

**WHEREAS**, the Tri-Cities Airport, as a public-use facility included in the National Plan of Integrated Airport Systems (NPIAS) and a part of the New York State Airport System Plan (SASP), is eligible for funding through the Federal Aviation Administration's (FAA) Airport Improvement Program (AIP) for Federal Fiscal Year 2022, AND

**WHEREAS**, the Village of Endicott advertised a solicitation for bids for the Construction Phase of Rehabilitation of Taxiway A including Stub Taxiways B, C, D, and E project, AND

**WHEREAS**, the bid proposals were received and opened for this project on January 13, 2022 and the following list constitutes the results of said bid opening:

<u>BIDDER NAME</u>	<u>BID AMOUNT</u>
Dalrymple Gravel and Contracting Co., Inc. 2105 South Broadway Pine City, NY 14871	\$969,490.00
Rifenburg Construction Inc. 159 Brick Church Rd Troy, NY 12180	\$1,113,115.00
L&T Construction 145 Podpadic Rd Richmondville, NY 12149	\$1,287,445.21
Bothar Construction, LLC 170 East Service Rd Binghamton, NY 13901	\$1,306,090.00



, AND

**WHEREAS**, the lowest responsible bid received for the construction phase of said project was received from Dalrymple Gravel and Contracting Co., Inc. 2105 South Broadway, Pine City, NY 14871 for an amount of \$969,490.00, AND

**WHEREAS**, the Rehabilitation of Taxiway A including Stub Taxiways B, C, D, and E is eligible for funding of 90% under the AIP (AIP Grant # TBD), 5% by the New York State Department of Transportation (NYSDOT), and 5% by the Village of Endicott, AND

**WHEREAS**, the Village Board of the Village of Endicott desires to advance the Project by committing funds for the local match, the funding shares being divided as follows: Federal (FAA) \$975,277; State \$54,182; Local \$54,183; for a Total of \$1,083,642; now, therefore be it

**RESOLVED**, that the Village of Endicott Board of Trustees hereby endorses and approves the grant application to the Federal Aviation Administration and the acceptance of a FAA AIP Grant for the Rehabilitation of Taxiway A including Stub Taxiways B, C, D, and E, and it is further;

**RESOLVED**, that the Mayor of the Village of Endicott is hereby authorized to execute all necessary documents and plans on behalf of the Village of Endicott with the Federal Aviation Administration, New York State Department of Transportation, and McFarland Johnson, Inc. in connection with this project, and it is further;

**RESOLVED**, that a Certified copy of this Resolution be filed with the Federal Aviation Administration by attaching it to any necessary Agreement in connection with the Project; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

#### **CERTIFICATION**

I, Anthony J. Bates, do hereby certify that I am the Village Manager of the Village of Endicott and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Village Board at a meeting thereof held on the 21st day of February, 2022. Said resolution was adopted by the following roll call vote:



Mayor Linda Jackson	Abstain
Trustee Tim Wright, Jr.	Yes
Trustee R. Ted Warner	Yes
Trustee Patrick Dorner	Yes
Trustee Nicholas Burlingame	Yes

A motion to approve R#06-2022 was made by Trustee Burlingame and seconded by Trustee Warner

Village Seal

  
\_\_\_\_\_  
Anthony J. Bates, Village Manager



## JANICE ORLANDO

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**From:** LINDA JACKSON  
**Sent:** Tuesday, February 22, 2022 9:32 AM  
**To:** JANICE ORLANDO  
**Subject:** long version of minutes for February 21, 2022.

### MAYOR'S ANNOUNCEMENTS, FEBRUARY 21, 2022

Some confusion regarding the clerk position. Our personal supervisor reported at the board meeting on January 17, 2022, that this position already exists. Anthony told the board; the mayor has a line in the budget for 40 hours (at \$18.00 an hour) of employee wages, and health benefits of \$22,000. a year.

All the board was responsible to do was to approve the person I was appointing to fill this part time clerk position. The duties for this clerk position are dictated by our Village personal procedures. I must use these as a guideline and assign the work I need within these guidelines. I sent a copy of these Village clerk procedures to a Trustee who requested to see what the clerk duties were.

This topic has taken up way too much time debating at Village board meetings. I will relinquish my cost savings idea and reinstate the \$20,000 that I would have paid the part time clerk – applying it back to my secretary's salary to cover some extra hours. This will generate the health benefits provided all full-time employees of an additional \$22,000, but at least it will close this topic so we can move on to more Village business.

Regarding the airport. We already are responsible to clear the snow off the runway or planes cannot land or take off. If our equipment fails, we are out of business. Spending \$70,000 to get one million dollars' worth of equipment and taxi way pavement is a good deal. It is the cost of doing business.

Example – I do not like the high gasoline prices. About \$4.00 for a gallon of gas is crazy. I could refuse to pay these increased prices, but when I run out of gas, I can no longer use my vehicle. Choices have consequences. It is the cost of doing business! Sometimes you have to spend money to save money later.

Sharing our budget deficiencies with our residents is a good idea. But overhead is the cost of doing business. We cannot just cut services to balance our budget. We also must be looking at ways to generate revenue to balance these deficiencies. I have many potential cost savings ideas I am working on. They may not all come to fruition, but I am attempting to raise our Village revenue. Nothing ventured / nothing gained.





I had a brief discussion with Anthony Crivello from Phoenix, who said they do plan on using the airport and that “a high-quality airport is a plus for attracting high quality new tenants to the campus as well”. The airport manager told me that small cj4 jets will be able to use the runway if I have it lengthened for the King air prop planes anyway. Both of these aircrafts use jet fuel, which Gerard said he would like to be able to sell once again. It can be a money maker. We will need more airport personal, but the airport is self-sustaining, and this does not affect our general fund. I will continue with the conversations with Gerard, Phoenix, Jared from McFarlane Johnson engineering, the DEC, and FAA.

A follow up on the Maine fire department presentation of last meeting. I am having a meeting with the firemen’s union executive board to get their opinions. I have talked to our fire chief, and Maine gave us an idea of the payment structure. So much for every time we get called out, or by the month, or by the year- based on the average of 20 to 30 confirmed house or barn fires and accidents. When I have more definite numbers and contract language, we will bring it back to the board and public. This type of contract has been in discussion for a long time in regard to other volunteer areas. I am glad it now seems to be something we may be able to initiate. I am always looking for ways to increase revenue for our fire as well as police departments. Just as Johnson City has done for Westover. Billing insurance for fire and med calls must wait until we see how this new contract will affect the situation.

We had a water board meeting. Many of our perspective sites for additional wells have not worked out. Two in Johnson City, near the Walsh property, seem to be the best so far. Kevin from the water department is waiting for Mr. Walsh to return from Florida so he can see if he is at all willing to sell us some land for a new well. This site is 2,000 feet from our main water pipe, but we are running out of areas to look for a new site. We will still need a filter system for our rainy well. Hunt engineering has been diligent to find us grants for this. We are preparing a bond to pay for the new water meters and data collectors to read these meters in real time. This will reduce water department staff to read meters, be more efficient, and enable us to detect leaks immediately and allow residents to make repairs before wasting water and costing the customer money. Also, two Broome County legislators have offered to help with costs, and we are preparing a list. Our electric commissioner, Frances MaGee from the Corner drug store, has passed away. We will greatly miss him. Our thoughts are with his family. Jason from the computer shop will be taking his place on the light commission.



Our light department will be replacing one truck and a skid steer with newer models. The pole barn now has a door and is complete. All the rest of the new electric meters are in and will be finished installing by April. Byrne dairy underground electric is completed.

Charlie Smales has taken a full-time position and has resigned from the Parking committee. Lynn Orlando from the fire and street department will be taking his place. As for the alternate street parking. This would allow our plows to only clear one side of the street or 50 %. The 1am to 6am local law allows for 80% plowing of the roads. The time and cost with research would be extreme along with all new signs. This has been denied by the parking committee.

About the letters for filing. We have always posted what letters we have received at the Village during the weeks before each meeting. This does not mean we plan on any action. This has been the practice to insure transparency. Last meeting, I shared a message from NAAT batt international. This is a very large national company. They had a conference in Arizona and only allowed 10 presenters. Imperium 3 (C4 V – IM 3) was one of those presenters. This is a very prestigious honor, and I wanted our residents to be aware of it. But these filings are just to pass on information.

Update on Washington Avenue and the DRI. Our department heads will be meeting with Delta to go over the designs with regard to safety and maintenance, etc. The transit bus stop at the corner of Washington Avenue and North Street has been a concern for a while. Moving this one stop was an option. Even before I was a Trustee, the Village has been entertaining getting the busses off Washington Avenue. Moving just the first two blocks off the Avenue to Madison or Garfield is now under discussion. A transit bus driver said they would have no problem coming across Monroe to and from Main Street to access Washington Avenue to keep the stops at the Post office and Wendy's. The 10-million-dollar DRI is now having open calls for additional projects. The Department of State has scheduled more open meetings to let the public know more about this project.

Mayor Linda Jackson  
Village of Endicott

